

Township of Shrewsbury

Resolution #2020-50

AUTHORIZE KATRINA THORNTON TO TEMPORARILY ASSIST  
AS BOOKKEEPER/ADMINISTRATIVE ASSISTANT

**WHEREAS**, the Township Committee of the Township of Shrewsbury, County of Monmouth recognizes the need to train an existing employee to assist Joanne Pavao as Bookkeeper/Administrative Assistant; and ,

**WHEREAS**, the Township Committee of the Township of Shrewsbury recognizes the duties of this office as essential and consist of such duties as purchasing, payroll and bill payment; and,

**THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey, that Katrina Thornton be and is hereby authorized to work on a temporary basis of (12) hours per week, not to exceed (32) hours per week assisting in the duties of the Bookkeeper/Administrative Assistant at no change in hourly rate and she will continue to work in her capacity as Events Coordinator effective immediately.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings						X
Puhak		X	X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on February 25, 2020.

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Pamela D. Howard, RMC, CMR  
Municipal Clerk

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Edward P. Nolan  
Mayor