



REGULAR MEETING MINUTES

Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, NJ 07724

Teri Giercyk, RMC
Municipal Clerk

Phone (732) 542-0572
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Shrewsbury Township Committee

January 22, 2019

REGULAR MEETING – 7:00 PM

MINUTES

CALL MEETING TO ORDER by Mayor Edward Nolan at 7:00 P.M.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in Asbury Park Press on January 8, 2019, in addition to posting on the bulletin board in the Municipal Building on January 8, 2019 by the Municipal Clerk.

ROLL CALL:

GOVERNING BODY MEMBERS PRESENT: Deputy Mayor Puhak, Committeeman Jennings, and Mayor Nolan.

TOWNSHIP OFFICIALS PRESENT: Township Attorney Gene Anthony, CMFO Thomas X. Seaman, and Municipal Clerk Teri Giercyk.

MEMBERS OF THE PUBLIC WERE IN ATTENDANCE

SALUTE TO THE FLAG

APPROVAL OF MINUTES:

Regular Meeting Minutes – 1/8/2019

Moved by Mayor Nolan, seconded by Mr. Puhak.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

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CORRESPONDENCE

1. **New Jersey American Water – Public Notice of filing of a petition. Public Hearing on 1/24/2019.**
2. **Shrewsbury Borough – Land Use Ordinances Adopted on 12/17/2018**

Do I hear a motion to accept the correspondence? Moved by Mayor Nolan, seconded by Mr. Jennings.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

REPORTS:

FINANCE: Mr. Thomas X. Seaman: Starting working with the staff last week. Has 15 years' experience working in different towns.

HOUSING INSPECTOR/CODE ENFORCEMENT: He was in today, and plan on coming to next month's meeting.

MUNICIPAL ATTORNEY: Mr. Anthony: Working on amending the Personnel Manual with Job Descriptions. Needs a description for Public Works Department of two employees. Checked the status of two contracts previous CMFO was working on. Codification Project – Coded Systems has picked up copies of the ordinances, and starting the project. Update on website - We have access, municipal clerk learning how to upload and edit website. Phone system update - Signed and certified resolution was given to previous CMFO, so update on project start. Two River litigation update, tax appeal litigation update.

PUBLIC WORKS: Submitted by Mr. Foster, read over by
DPW REPORT. 1/22/29

1. Prep vehicles for snow
2. Temporary repair on Salt Spreader Carburetor
3. Cleaned all drains
4. One load of salt 1/18
5. Salt spreader broke 2 time chain piped off and shear pin broke I repaired both and finished putting the salt down
6. Came in Sunday to treat roads for ice

Jeffrey Foster CPWM
Shrewsbury twp supervisor public works

RESOLUTIONS:

Township of Shrewsbury
Resolution #2019-11
Appointing Community Development Block Grant Representative and Alternate for 2019

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BE IT RESOLVED that Deputy Mayor Glenwood Puhak be and is hereby appointed COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVE and that NO ONE SELECTED be and is hereby appointed ALTERNATE between the COMMUNITY DEVELOPMENT PROGRAM and the Township of Shrewsbury for the year 2019.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak			X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on January 22, 2019.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan, Mayor

Township of Shrewsbury
Resolution #2019-29
Resolution Appointing Election Officials

WHEREAS, the Municipal Clerk’s position in the Township of Shrewsbury is part time, and

WHEREAS, the Municipal Clerk is the Chief Election Official of the Municipality, but is required to work in her full time municipality on election days, and

WHEREAS, there is a need for the supervision of the 2019 Primary and General Elections in the Township of Shrewsbury, and

WHEREAS, in consultation with the Monmouth County Clerk and Monmouth County Board of Elections, it has been determined that Shrewsbury Township may report to another municipality, for the purposes of returning official election materials and reading of the election machine cartridges,

NOW, THEREFORE, BE IT RESOLVED that Julie Martin, Municipal Clerk of Eatontown, and Corinne DiCorica, Deputy Municipal Clerk be appointed as Election Officials of the Township of Shrewsbury for the Primary Election of June 4, 2019 and the General Election of November 5, 2019 at a rate of \$400 per day each for each election, and

BE IT FURTHER RESOLVED, that Julie Martin and Corinne DiCorica are authorized to exercise all the authority and responsibility of the Municipal Clerk/Election Official of Shrewsbury Township on Primary Election Day, June 4, 2019 and General Election Day, November 5, 2019. Each person will be available throughout the election hours, and each will visit the polling place twice during the election hours, including prior to opening the polls. All election materials will be picked up and returned to Eatontown Borough Hall by a member of the Shrewsbury Township polling board, and returns will be transmitted electronically by Eatontown Borough to the Monmouth County Board of Elections.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			

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Puhak		X	X			
Nolan	X		X			

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Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

Township of Shrewsbury
Resolution #2019-30
A Resolution with Regard to Appropriation Reserve Transfer of Funds No. 1

WHEREAS, N.J.S.A. 40A:4-59 provides for appropriation reserve transfers during the first (3) months of any fiscal year, when it has been determines that it is necessary to expend for any of the purposes specified in the budget an amount in excess of the sum appropriated therefore, and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation.

NOW, THEREFORE, BE IT RESOLVED, by the Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey, no less than two thirds of the full majority concurring, that the Chief Municipal Finance Officer be and is hereby authorized to make transfers among the 2019 budget appropriations in accordance with the attached schedule.

CURRENT FUND

<u>Account</u>	<u>To</u>	<u>From</u>
Electric – OE		\$300.00
Streets – OE		\$50.00
Natural Gas – OE	\$300.00	
Assessor – OE	\$50.00	
<u>Total</u>	<u>\$350.00</u>	

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak			X			
Nolan	X		X			

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Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

Township of Shrewsbury
Resolution #2019-31
Payment of Bills

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of **\$64,155.90.**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			
Puhak	X		X			
Nolan		X	X			

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Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

PUBLIC PORTION:

– Do I hear a motion to open the meeting to the public? Moved by Mayor Nolan seconded by Mr. Puhak.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

Robin Kane 84 Belshaw – Welcome Tom to the Township. Inquired where the clerk works on election days. Thanked the Mayor for the recent electrical issue. Thanks to Public Works for their work for the recent ice/snow treatment on Sunday. Thank you for the Reorganization meal. Clarified that Katrina is in on Mondays, Wednesdays, and Thursdays. Teri in on Tuesdays. She cannot wait until Joanne comes back.

No further public comment.

– Do I hear a motion to close the meeting to the public? Moved by Mr. Puhak, seconded by Mayor Nolan.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

DATE OF NEXT MEETING: Regular Meeting February 12, 2019 at 7:00 PM.

ADJOURNMENT

– Do I hear a motion to adjourn the meeting? Moved by Mayor Nolan, seconded by Mr. Jennings.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			
Puhak		X	X			
Nolan	X		X			

February 12, 2019

Respectfully submitted,

Teri Giercyk, RMC
Municipal Clerk

Approved: _____
Teri Giercyk, RMC

Date