



REGULAR MEETING MINUTES

Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, NJ 07724

Pamela Howard, RMC
Municipal Clerk

Phone (732) 542-0572
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Shrewsbury Township Committee

January 30, 2020

REGULAR MEETING – 7:00 PM

MINUTES

CALL MEETING TO ORDER by Deputy Mayor Puhak at 7:00 P.M.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in the Two River Times on January 9, 2020, in addition to posting on the bulletin board in the Municipal Building and filing a copy of said notice with the Municipal Clerk.

ROLL CALL:

GOVERNING BODY MEMBERS PRESENT: Deputy Mayor Puhak, Committeeman Jennings;
Mayor Edward Nolan, Absent

TOWNSHIP OFFICIALS PRESENT: Township Attorney Gene Anthony and Municipal Clerk Pamela D. Howard.

MEMBERS OF THE PUBLIC WERE IN ATTENDANCE

SALUTE TO THE FLAG

APPROVAL OF MINUTES:

Regular Meeting Minutes – Regular Meeting Minutes – 1/14/2020

Moved by Mr. Puhak seconded by Mr. Jennings.

Ayes – Mr. Puhak, Mr. Jennings.

CORRESPONDENCE - None

REPORTS:

FINANCE:

HOUSING INSPECTOR/CODE ENFORCEMENT: NONE

RECREATION: Submitted by Katrina Thornton, read over by Mr. Jennings.

The recreation department will be removing BINGO from the tentative 2020 Events Schedule and replacing it with something else. After speaking with the State Legalized Games of Chance Commission, we are not allowed to have any BINGO, game of chance or raffle, even if it is free.

Mr. Anthony requested all information be passed through Mr. Jennings and himself. He stated he could have informed them that the Township was not eligible to host a Bingo event.

MUNICIPAL ATTORNEY:

Mr. Anthony stated they were in contract for Fire Protection with Eatontown and Elberon appears to be interested part of the time. He stated he has to get the hours and contribution they want. He would offer the same amount offered to Long Branch.

Mr. Puhak stated he received a phone call from Vin Gopal's office and he questioned what could they do to help us.

Mr. Anthony stated he would follow up on it and he will also contact EMS that come out of the hospital but it will not be Monmouth Medical.

PUBLIC WORKS: Submitted by Mr. Metz, read over by Mr. Puhak.
Public works report 1-29-2020

JIF came and did inspection report on our playground

Had hot water was replaced in DPW garage

Received 1 ton of hot asphalt free from the county road department to fix the potholes on Crawford, Barker and Belshaw

2 street lights were fixed by Broadway Lighting in AVMA Development

Christmas light were removed and put away for the year up in the storage area of the garage

2 electric outlets were replaced in the gym by Broadway Lighting the outlets went bad

The trash and building cleaning has been done trash run everyday and building cleaning every other

The heat in the garage was fixed the one of the heater safety switch was trip and the others were serviced

Metal dumpster was picked up and switched

The topsoil /seed has been replaced on Barker from the November water main break

All Christmas trees were picked up

New recycling signage was put up for the cardboard area and paper area at the public works garage

The leaf vac is at the county. The county is going to price quote me to repair the screen, clutch handle and any other repairs I'll report back on the February 11 committee meeting

Dave and I have been cleaning up the garage and organizing it

C.Brandon Metz

Public Works

SAFETY AND NEIGHBORHOOD WATCH: NONE

ORDINANCES: NONE

RESOLUTIONS:

REGULAR MEETING MINUTES

Township of Shrewsbury

Resolution #2020 -38

RESOLUTION FOR INCREASING YEAR 2020 TEMPORARY BUDGET APPROPRIATIONS

WHEREAS, N.J.S.A. 40A:4-20 states that in addition to the temporary appropriations necessary for the period prior to the adoption of budget and regular appropriations, the governing body may, by resolution adopted by a 2/3 vote of the full membership thereof, make emergency temporary appropriations for any purpose for which appropriations may lawfully be made for the period between the beginning of the fiscal year and the adoption of the budget for said year, and,

WHEREAS, the amount of such emergency appropriation shall be included under the correct heading in the budget as adopted, and;

WHEREAS, there is a need to provide additional funds for Township operations, and,

WHEREAS, adequate provision for such funding was not made in the temporary budget,

WHEREAS, the total emergency temporary resolutions adopted in the year 2020 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A.40A:4-20) including the increase represented by this resolution total **\$25,052.00**, in addition to the temporary budgets adopted January 1, 2020 in the amount of **\$352,476.37** for a total Year to Date Temporary Budget of **\$377,528.37**.

NOW, THEREFORE BE IT RESOLVED, by the Council of the Township of Shrewsbury (not less than 2/3 affirmatively concurring) that the items of appropriation appearing on the list be included in the temporary budget for the Township for the year 2020, and that in accordance with the Statute such item of appropriation will be included in the 2020 budget as finally adopted.

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed with the Director of the Division of Local Government Services.

	2020	INCREASE 1/30/2020	TOTAL 2020
TEMPORARY APPROPRIATIONS – CY2020			
GENERAL ADMINISTRATION			
Salaries and Wages	12,000.00		12,000.00
Other Expenses	10,000.00		10,000.00
MAYOR & TOWNSHIP COMMITTEE			
Salaries and wages	2,500.00		2,500.00
Other Expenses	1,000.00		1,000.00
MUNICIPAL CLERK			
Salaries and wages	9,000.00		9,000.00
Other Expenses	2,060.00		2,060.00
FINANCIAL ADMINISTRATION			
Salaries and wages	5,000.00		5,000.00
Other Expenses	4,500.00		4,500.00
AUDIT SERVICES	4,000.00		4,000.00

Township of Shrewsbury

Resolution #2020-39

RESOLUTION CONCERNING CARRYOVER REQUEST FOR VACATION, SICK TIME AND PERSONAL DAYS ACCRUED BY JOANNE PAVAO, MUNICIPAL EMPLOYEE OF THE TOWNSHIP OF SHREWSBURY

WHEREAS, Joanne Pavao, Bookkeeper and Municipal Employee of the Township of Shrewsbury, has made a written request to allow the use of all of her unused vacation, personal and sick days from 2019 be carried over to 2020; and

WHEREAS, carryover of unused days are subject to the Personnel Policy Handbook, namely, Section 5.7, entitled, "Sick Leave" which does not mention any policy concerning carryover time, other than forfeiture of sick leave time unused as the time of retirement or separation; Section 5.10, entitled, "Vacation Leave" which generally does not allow carryover of vacation leave, except under "certain circumstances" where the Township Committee may extend the period of which vacation time may be utilized by up to ninety (90) days from the date it was to expire; and Section 5.12, entitled, "Personal Days" which specifically prohibits accumulation of personal days or payment of unused personal days at the end of the year.

NOW, THEREFORE BE IT RESOLVED, that pursuant to the aforesaid Personnel Policy Handbook and the aforesaid sections, the governing body of the Township of Shrewsbury Township authorizes Joanne Pavao the carryover of three (3) sick leave days, pursuant to Section 5.7 of the Personnel Policy Handbook; carryover of seven (7) vacation days if utilized within the first ninety (90) days of 2020, pursuant to Section 5.10 of the Personnel Policy Handbook; and no carryover to 2020 for the personal days requested (2 days), pursuant to Section 5.12 of the Personnel Policy Handbook.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be forwarded to Joanne Pavao within seven days of the date of this Resolution.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings	X		X			
Puhak		X	X			
Nolan						X

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on January 30, 2020.

Pamela Howard, RMC,CMR
Municipal Clerk

Glenwood Puhak
Deputy Mayor

REGULAR MEETING MINUTES

Township of Shrewsbury

Resolution #2020-40

AUTHORIZE PAYMENT OF BILLS

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of **\$ 147,025.05.**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak	X		X			
Nolan						X

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on January 30, 2020.

Pamela Howard, RMC,CMR
Municipal Clerk

Glenwood Puhak
Deputy Mayor

PUBLIC PORTION:

**– Do I hear a motion to open the meeting to the public? Moved by Mr. Jennings seconded by Mr. Puhak
Ayes – Mr. Jennings, Mr. Puhak.**

Robin Kane 84 Belshaw, thanked the Committee for getting the lights done on Barker and Belshaw. She also questioned what was in the JIF Report.

Mr. Anthony stated he would have to talk with the Mayor about it.

Ms. Kane questioned whether the Committee has looked into green acres for grant monies.

Mr. Anthony stated he would speak to Bill White and have him look into it.

Ms. Kane questioned when would the road improvements for Barker get started.

Ms. Howard gave her the information she requested for Barker and Crawford.

Marcia Eagone, 418 Crawford Street, asked if Shrewsbury Woods could be notified when paving will be done for Crawford. She stated she would like to have the island done.

Mr. Anthony stated he would discuss it with Bill White.

Ms. Eagone stated he could talk to Dorothy who is the property manager.

– Do I hear a motion to close the meeting to the public? Moved by Mr. Jennings, seconded by Mr. Mr. Puhak.

Ayes – Mr. Jennings, Mr. Puhak.

DATE OF NEXT MEETING: Regular Meeting February 11, 2020 at 7:00 PM.

ADJOURNMENT

– Do I hear a motion to adjourn the meeting? Moved by Mr. Jennings, seconded by Mr. Puhak.

Ayes – Mr. Jennings, Mr. Puhak.

February 11, 2020
Respectfully submitted,

Pamela Howard, RMC,CMR
Municipal Clerk