



REGULAR MEETING MINUTES

Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, NJ 07724

Teri Giercyk, RMC
Municipal Clerk

Phone (732) 542-0572
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Shrewsbury Township Committee

January 8, 2019

REGULAR MEETING – 7:00 PM

MINUTES

CALL MEETING TO ORDER by Mayor Edward Nolan at 7:00 P.M.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in Asbury Park Press on January 8, 2019, in addition to posting on the bulletin board in the Municipal Building on January 8, 2019 by the Municipal Clerk.

ROLL CALL:

GOVERNING BODY MEMBERS PRESENT: Deputy Mayor Puhak, Committeeman Jennings, and Mayor Nolan.

TOWNSHIP OFFICIALS PRESENT: Township Attorney Gene Anthony, and Municipal Clerk Teri Giercyk.

MEMBERS OF THE PUBLIC WERE IN ATTENDANCE

SALUTE TO THE FLAG

APPROVAL OF MINUTES:

Regular Meeting Minutes – 12/27/2018

Moved by Mayor Nolan, seconded by Mr. Jennings.

Ayes – Mr. Jennings and Mayor Nolan.

Abstain – Mr. Puhak

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CORRESPONDENCE

1. **New Jersey American Water – Public Notice of filing of a petition. Public Hearing on 1/24/2019.**
2. **Shrewsbury Borough – Land Use Ordinances Adopted on 12/17/2018**

Do I hear a motion to accept the correspondence? Moved by Mayor Nolan, seconded by Mr. Puhak.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

REPORTS:

FINANCE: Mr. Seaman was in today. Prepared temporary budget resolution and one bill on bill list to be paid at this time.

PUBLIC WORKS REPORT: Read by Mr. Puhak.

Submitted by Mr. Jeffrey Foster:

DPW 1/8/19

1. **Installed 5 CO sensors in town hall and public works**
2. **Put away All Christmas decorations**
3. **Arching wires Sunday on 61 Barker thanks to the Mayor and High volt**
4. **Cleaned all drains**

Jeffrey Foster CPWM

Shrewsbury twp supervisor public works

MUNICIPAL ATTORNEY: Website update, working on getting access. First Aid squad update, working on getting more coverage. Fire protection update, municipal clerk will forward fully executed contract. Township needs to appoint people to the rent control board.

RESOLUTIONS:

Township of Shrewsbury

Resolution #2019-26

RESOLUTION AUTHORIZING 2019 TEMPORARY BUDGET

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2019 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and

WHEREAS, the total appropriations in the 2018 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$ 859,696, and

WHEREAS, twenty-six and twenty-five hundredths percent (26.25%) of the total appropriations in the 2018 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$225,670.46.

WHEREAS, the attached list of temporary appropriations are within the above listed limitations,

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NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Shrewsbury, in the County of Jersey, State of New Jersey, that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Municipal Financial Officer:

TEMPORARY APPROPRIATIONS–CY2019

GENERAL ADMINISTRATION

Salaries and Wages

12,000

Other Expenses

10,000

MAYOR & TOWNSHIP COMMITTEE

Salaries and wages

2,500

Other Expenses

1,000

MUNICIPAL CLERK

Salaries and wages

9,000

Other Expenses

2,060

FINANCIAL ADMINISTRATION

Salaries and wages

5,000

Other Expenses

4,500

AUDIT SERVICES

4,000

TAX COLLECTION

Salaries and wages

1,500

Other Expenses

500

TAX ASSESSMENT ADMINISTRATION

Salaries and wages

1,750

Other Expenses

500

LEGAL SERVICES

Other Expenses

12,250

ENGINEERING SERVICES

Other Expenses

3,000

STATE UNIFORM UCC

CODE ENFORCEMENT OFFICIAL

Salaries and wages

1,000

HOUSING OFFICIAL

Salaries and wages

2,000

Other Expenses

250

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INSURANCE

LIABILITY INSURANCE

Other Expenses

12,000

Other Expenses

10,000

EMPLOYEE GROUP HEALTH INSURANCE

Other Expenses

20,000

UNEMPLOYMENT INSURANCE

Other Expenses

250

PUBLIC SAFETY FUNCTIONS

O.E.M.

Salaries and wages

500

Other Expenses

100

FIRE HYDRANT

Other Expenses

1,750

WORKMEN'S COMPENSATION INSURANCE

FIRE OFFICIAL

Salaries and wages

375

PUBLIC WORKS

STREETS & ROADS MAINTENANCE

Salaries and wages

16,000

Other Expenses

7,700

RECYCLING PROGRAM

Other Expenses

2,000

BUILDINGS & GROUNDS

Other Expenses

3,500

SOLID WASTE COLLECTION

Garbage & Trash Other Expenses

700

Bulk Container

100

HEALTH & WELFARE SERVICES

VITAL STATISTICS

Other Expenses

125

ANIMAL SERVICES

Other Expenses

200

PARKS & RECREATION

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RECREATION SERVICES & PROGRAMS

Salaries and wages

1,000

Other Expenses

500

CELEBRATION of PUBLIC EVENTS

Other Expense

SENIOR CITIZENS

Other Expenses

250

Other Expenses - SCAT

1,000

UTILITIES

ELECTRIC

2,000

WATER

600

NATURAL GAS

1,000

TELEPHONE

1,500

UNIFORM FIRE SAFETY ACT (P.L.1983,Ch.383)

500

STREET LIGHTING

2,000

STATUTORY EXPENDITURES

CONTRIBUTIONS TO:

PUBLIC EMPLOYEES PENSION

4,960

SOCIAL SECURITY SYSTEM

3,000

UTILITY EXPENSES & BULK PURCHASES

SEWERAGE PROCESSING

Other Expenses

48,000

SHARED SERVICE AGREEMENTS

MONMOUTH COUNTY 911

3,500

SHREWSBURY BORO

WEBSITE SERVICES

500

BOROUGH OF RED BANK

COURT SERVICES

2,250

SHREWSBURY BORO FIRE

5,000

DEPARTMENT SERVICES

RECYCLING TONNAGE GRANT

TOTAL CURRENT FUND

225,670

TEMPORARY BUDGET EXCEPTIONS

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PRINCIPAL & INTEREST DUE 2019

0

SPECIAL EMERGENCY NOTES

0

PAYABLE 2019

CAPITAL LEASE DUE MCIA

0

TOTAL TEMPORARY BUDGET

EXCEPTIONS

TOTAL TEMPORARY BUDGET

225,670

TEMPORARY BUDGET

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			
Puhak	X		X			
Nolan		X	X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on January 8, 2019.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

Township of Shrewsbury
Resolution #2019-27
Authorization of Mayor's Appointments for 2019

WHEREAS, the Mayor is authorized to appoint certain individuals to monitor Township Departments;
and

NOW THEREFORE BE IT RESOLVED, that Mayor Nolan of Township of Shrewsbury hereby makes the following appointments:

Finance- Nolan

Utilities- Nolan

Legal- Nolan

Public Works- Mayor Nolan

Township Building- Nolan

Garbage Disposal- Nolan

Insurance- Puhak

Office- Puhak

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Engineering- Nolan

Recycling- Jennings

Recreation- Jennings

Personnel- Nolan

Code Enforcement- Jennings

Safety and Neighborhood Watch- Jennings

Housing Inspection- Jennings

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak			X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on January 8, 2019.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

Township of Shrewsbury
Resolution #2019-28
Payment of Bills

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of **\$15,193.00.**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			
Puhak	X		X			
Nolan		X	X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on January 8, 2019.

Teri Giercyk, RMC

Edward P. Nolan

REGULAR MEETING MINUTES

Municipal Clerk

Mayor

PUBLIC PORTION:

– Do I hear a motion to open the meeting to the public? Moved by Mayor Nolan seconded by Mr. Jennings.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

Noel Morton 108 Barker – Inquired about the lack of office hours. Mayor Nolan stated that Katrina will be in some hours during the week. Hopefully back to normal operating hours by February 1st.

Robin Kane 84 Belshaw – Thanked the Mayor for his help during the power failure. Four street lights out on Crawford. Mayor stated it is being taken care of. One additional light out on the corner by Donna Johnson’s residence. Mayor stated that it is out on our purpose, JCP&L said it is unnecessary, and not being replaced. Several other lights in the same area.

No further public comment.

– Do I hear a motion to close the meeting to the public? Moved by Mayor Nolan, seconded by Mr. Jennings.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

DATE OF NEXT MEETING: Regular Meeting January 22, 2019 at 7:00 PM.

ADJOURNMENT

– Do I hear a motion to adjourn the meeting? Moved by Mayor Nolan, seconded by Mr. Puhak. Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			
Puhak		X	X			
Nolan	X		X			

January 22, 2019
Respectfully submitted,

Teri Giercyk, RMC
Municipal Clerk

Approved: _____
Teri Giercyk, RMC

Date