



REGULAR MEETING MINUTES

Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, NJ 07724

Teri Giercyk, RMC
Municipal Clerk

Phone (732) 542-0572
Fax (732) 935-1348

Shrewsbury Township Committee

March 13th 2018

REGULAR MEETING – 7:00 PM

MINUTES

CALL MEETING TO ORDER by Mayor Edward Nolan at 7:00 P.M.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in Asbury Park Press on January 5, 2018, in addition to posting on the bulletin board in the Municipal Building on January 2, 2018 by the Municipal Clerk.

ROLL CALL:

GOVERNING BODY MEMBERS PRESENT: Committeeman Jennings, Committeeman Puhak, and Mayor Nolan.

TOWNSHIP OFFICIALS PRESENT: Township Attorney Gene Anthony, Chief Financial Officer Sue Veitengruber, and Municipal Clerk Teri Giercyk.

MEMBERS OF THE PUBLIC WERE IN ATTENDANCE

SALUTE TO THE FLAG

APPROVAL OF MINUTES:

Regular Meeting Minutes – 2/27/2018

Moved by Mayor Nolan, seconded by Mr. Puhak.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

CORRESPONDENCE

1. NJ Dept. of Health – Updated Municipal Animal Control, Best Practices Document
2. NJ DEP – Weekly Update

REGULAR MEETING MINUTES

3. NJ DEP – News Release – DEP sets march 29 informational meeting of NJ’s return to regional greenhouse gas initiative
4. NJ DEP – News Release – DEP invites experienced vendors to submit proposals to operate concessions at nine state parks and forests

Do I hear a motion to accept the correspondence? Moved by Mr. Puhak, seconded by Mayor Nolan.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

REPORTS:

FINANCE:

Mrs. Sue Veitengruber CFO – Meeting with Two Rivers and Township Engineer to determine the reason for increase of flow. Isolated where extra flow is coming from. Tree removed due to leaning after recent storm. Other trees will be examined at no cost to township. Tonnage grant due at the end of month by recycling coordinator. Explained delay of budget resolution.

HOUSING INSPECTOR/CODE ENFORCEMENT:

Mr. Tom Welsh was here earlier today, still working on scheduling CO’s.

RECREATION:

Mr. Rich Brunson- 44 new applications, five non-residents. 13-15 active children, three to five days a week. Discussed future events he would like to plan.

MUNICIPAL ATTORNEY:

Mr. Gene Anthony – Ordinance and Red Bank Shared Services Agreement for Court on agenda. Court is an improved agreement. Monthly court reports will be provided. Sue Veitengruber received reports from 2015 to 2017. Code enforcement wants to go over enforcement issues; he will set up a meeting with Mr. Welsh.

PUBLIC WORKS REPORT: Jeffrey Foster CPWM

DPW REPORT 3/13/18

1. Cleared drain on bye pass road
2. Had to remove a tree on Crawford St. by town hall
3. Snow 3/8 used 4 loads of salt
4. Sheer pin broke 2 times
5. Plow blade on ford broke
6. County Removed plow broken pins
7. Bob and I replaced the pins
8. 3 loads of salt 3/13
9. broke 2 shear pin in salt spreader

REGULAR MEETING MINUTES

ORDINANCES FOR ADOPTION

**Township of Shrewsbury
Ordinance #2018-01**

ORDINANCE AMENDING ORDINANCE 11.27.12 CONCERNING BOAT AND BOAT TRAILER PARKING AND LIMITING OTHER TYPES OF VEHICLES AND ESTABLISHING REGULATIONS THEREIN

WHEREAS, the Township of Shrewsbury seeks to establish minimum standards and regulations governing the storage and parking of boats and boat trailers and other types of vehicles in Shrewsbury Township; and

WHEREAS, this Ordinance amends all prior Ordinances dealing with the storage and parking of boats and boat trailers and other types of vehicles in Shrewsbury Township and establishes the present and future regulations and standards for such use; and

WHEREAS, this Ordinance specifically amends Ordinance 11.27.12 adopted December 18, 2012 concerning boat and boat trailer parking and establishing regulations therein, and also amends the aforesaid Ordinance with regard to other types of vehicles set forth more fully herein; and

WHEREAS, certain provisions are necessary to establish enforcement of the regulations and standards governing boat and boat trailer storage and other types of vehicles and parking in the Township of Shrewsbury.

NOW, THEREFORE BE IT ORDAINED by the Mayor and Township Committee of the Township of Shrewsbury that the following regulations and standards shall exist concerning boats and boat trailers and other types of vehicles:

Section 1. Parking and Storage on Private Property

No more than one (1) boat and boat trailer shall be allowed to be parked or stored on private property outdoors and such storage shall be in the rear or side yard of any private lot or designated area allowed by the Township Committee by separate Resolution.

Section 2.

No person shall park, store or allow to remain on any public street or public parking lot a boat or boat trailer or motor vehicle or motor vehicle/trailer combination, or stretch limousine which is in excess of twenty (20) feet in length for a period in excess of five (5) minutes; provided, however, that this prohibition shall not apply to motor vehicles or motor vehicles/trailer combinations being used

REGULAR MEETING MINUTES

to make deliveries or pickups from any residence or commercial establishment, as long as the motor vehicle or motor vehicle/trailer combination is not left unattended for a period in excess of five (5) minutes.

- a. Motor vehicle or motor vehicle/trailer combination is defined as a motor vehicle alone or one with an attached trailer in excess of twenty (20) feet in length.
- b. A stretch limousine is defined as a large, luxurious automobile, usually a sedan or saloon, with an enclosed passenger compartment, which transports more than three (3) passengers; excluding the driver.

Section 3. Upon the declaration of an emergency there shall be no parking upon public streets and parking lots or sections of streets where temporary “emergency no parking” signs are displayed or as authorized by the Township Committee.

Section 4. Enforcement

Any violation of the aforesaid Ordinance may be subject to a fine of not less than One Hundred Dollars (\$100.00) and not greater than Two Thousand Dollars (\$2,000.00).

Section 5. Other Violations

In addition to the fines aforesaid, any boat or boat trailer, motor vehicle or motor vehicle/trailer combination as defined above, or stretch limousine as defined above, which is illegally parked may be subject to tow-away by the Code Enforcement Officer with the owner subject to reasonable cost and removal and storage, which may result from such removal before regaining possession of the vehicle.

Whenever any vehicle impounded by virtue of this Ordinance has been ascertained not to be stolen and is certified for junk title and remains unclaimed by any person having the right to possession of such vehicle for a period of ninety (90) days, unless less time is provided by N.J.S.A. 39:10A-1 or other appropriate Statutes, said vehicle shall be sold at public auction under the direction of the Township Committee pursuant to N.J.S.A. 39:10A-1 and/or other appropriate Statutes after notice of such sale has been given at least five (5) days prior thereto by one (1) publication in a newspaper circulated in the Township of Shrewsbury and upon mailing of a copy of said notice to the record owner thereof by regular mail and certified mail, return receipt requested at least five (5) days prior to said sale, if the name and address be known and to the holder of any security interest filed with the Director of the Division of Motor Vehicles. Procedure for sale shall be that provided by the Township Abandoned Vehicle Ordinance.

Section 6. In the event any portion of this Ordinance is stricken by Court for any reason, the remaining provisions of this Ordinance shall remain valid and in force and effect, notwithstanding the stricken provision.

REGULAR MEETING MINUTES

All Ordinances or parts of Ordinances of the Township of Shrewsbury in conflict or inconsistent with this Ordinance are hereby repealed, but only, however, to the extent of such conflict or inconsistencies; it being the legislative intent that all other Ordinances or parts of Ordinances now existing and in effect, unless the same be in conflict or inconsistent with any of the provisions of this Ordinance, shall remain in full force and effect.

The above Ordinance shall be effective upon publication in accordance with the law and subject to approvals, if necessary.

GLENWOOD PUHAK, Township Committeeperson introduced the aforesaid Ordinance and LESTER JENNINGS, Township Committeeperson Seconded said Ordinance for introduction.

ROLL CALL

Affirmative: JENNNGS, PUHAK, AND NOLAN

Negative: NONE

Abstain: NONE

Absent: NONE

EDWARD NOLAN, Township Committeeperson, moved the aforesaid Ordinance for second reading for Public Hearing and upon closure of said Public Hearing moved for its final reading and adoption, seconded by LESTER JENNINGS, Township Committeeperson.

ROLL CALL

Affirmative: JENNINGS, PUHAK, AND NOLAN.

Negative: NONE

Abstain: NONE

Absent: NONE

DATE INTRODUCED: 2/27/2018

DATE ADOPTED: 3/13/2018

EDWARD NOLAN, Mayor

ATTEST:

REGULAR MEETING MINUTES

TERI GIERCYK, RMC
Municipal Clerk

PUBLIC PORTION:

– **Do I hear a motion to open the meeting to the public? Moved by Mayor Nolan seconded by Mr. Puhak.**

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

No public comment.

– **Do I hear a motion to close the meeting to the public? Moved by Mayor Nolan, seconded by Mr. Jennings.**

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

RESOLUTIONS:

Township of Shrewsbury
Resolution #2018-41

Authorizing Maser Consulting to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Crawford Street Roadway Improvement project

WHEREAS, The Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey has received a recommendation from the Township Engineer, Maser Consulting, to submit a revised grant application to the New Jersey Department of Transportation Trust Fund for improvements to Crawford Street,

WHEREAS, Maser Consulting has previously submitted a grant on behalf of the Shrewsbury Township for the repaving of Crawford Street which was not approved by NJ Department of Transportation, and

WHEREAS, additional funding has become available which would allow traffic calming measures, and additional paving to be included, and

WHEREAS, Maser Consulting has proposed revising and submitting this grant application for a cost of up to \$1,500,

NOW, THEREFORE, BE IT RESOLVED that Council of Township of Shrewsbury formally approves the revised grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2018-Crawford Street Roadway Improvements-0xxxx to the New Jersey Department of Transportation on behalf of Township of Shrewsbury.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Township of Shrewsbury and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak			X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on March 13, 2018.

REGULAR MEETING MINUTES

Teri Giercyk, RMC
Municipal Clerk
Township of Shrewsbury

Edward P. Nolan
Mayor
Township of Shrewsbury

Township of Shrewsbury
Resolution #2018-42
Amend Temporary Budget

WHEREAS, an emergent condition has arisen in that the Township is expected to enter in contracts, commitments or payments prior to the 2018 budget is adopted, and no adequate provision has been made in the 2018 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2018 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$112,438.97,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Shrewsbury, in the County of Jersey, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$75,500.00 as follows:

TRWRA	\$62,000.00
Streets & Roads S/W	\$ 4,000.00
Streets & Roads O/E	\$ 4,000.00
Telephone O/E	\$ 1,500.00
Natural Gas O/E	\$ 2,000.00
Social Security O/E	\$ 2,500.00
 TOTAL	 \$75,500.00

2. Said emergency temporary appropriations will be provided for in the 2018 budget.

3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak			X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on March 13, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

Township of Shrewsbury
Resolution #2018-43

REGULAR MEETING MINUTES

Resolution to Authorize Shared Service Agreement between the Borough of Red Bank and the Township of Shrewsbury for the Shared Use of Municipal Court

WHEREAS, the Uniform Shares Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes municipalities to contract with each other for shared services; and

WHEREAS, the Borough of Red Bank (“Borough”) wishes to enter into a shared service agreement with the Township of Shrewsbury (“Township”) for the provisions and sharing of the Municipal Court, facilities, personnel and services of the Borough on behalf of the Township for an annual fee of \$7,000.00 per year for a period commencing January 1, 2018 and terminating December 31, 2021; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey, that the Mayor is hereby authorized to enter into a shared service agreement per the RFP with the Borough of Red Bank for shared Municipal Court facilities, personnel and services for the benefit of Shrewsbury Township.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			
Puhak	X		X			
Nolan		X	X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on March 13, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

Township of Shrewsbury
Resolution #2018-44

Resolution of the Township of Shrewsbury, County of Monmouth, State of New Jersey, Setting Forth Reason for Delay of Introduction of Municipal Budget for 2018

WHEREAS, according to N.J.S.A. 40A:4-5.1 and the Director of the Division of Local Government Services, a Municipality which does not introduce its Municipal Budget for 2018 by March 17, 2018, must set forth its reasons for such delay; and

REGULAR MEETING MINUTES

WHEREAS, time is required for the processing and finalizing the 2018 Municipal Budget; and **WHEREAS**, the Township has not received its final 2018 assessment for sewerage processing from Two Rivers Water Reclamation Authority

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Committee of the Township of

Shrewsbury requests the Director of the Division of Local Government Services for an extension of time for filing the Township of Shrewsbury 2018 Municipal Budget until April 24, 2018.

BE IT FURTHER RESOLVED, by the Mayor and Township Committee of the Township of Shrewsbury that

the Township Clerk be and she is hereby authorized to forward copies of the within Resolution, certified to be true copies to the following:

1. Division of Local Government Services
 Department of Community Affairs
 P. O. Box 803
 Trenton, New Jersey 08625-0803

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak			X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on March 13, 2018.

 Teri Giercyk, RMC
 Municipal Clerk

 Edward P. Nolan
 Mayor

Township of Shrewsbury
Resolution #2018-45
Payment of Bills

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of **\$82,232.51.**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			
Puhak		X	X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on March 13, 2018.

REGULAR MEETING MINUTES

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

PUBLIC PORTION:

– Do I hear a motion to open the meeting to the public? Moved by Mayor Nolan seconded by Mr. Puhak.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

Richard Osis 113 Belshaw: Asked for status on Hold Harmless Agreement. Gave suggestions for snow dumping. Asked about the EMS hours.

Mr. Anthony will work on agreement.

Sue Veitengruber stated that the tax maps could be purchased for \$3.50/page or a free PDF.

Sherri Krause Tinton Falls: Girl Scout Troop Leader for Jersey Shore. Interested in resting the gym for father/daughter dance on 4/28/2018.

Sue Veitengruber went over the requirements.

No further public comment.

– Do I hear a motion to close the meeting to the public? Moved by Mayor Nolan, seconded by Mr. Jennings.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

DATE OF NEXT MEETING: Regular Meeting March 27, 2018 at 7:00 PM.

ADJOURNMENT

– Do I hear a motion to adjourn the meeting? Moved by Mayor Nolan, seconded by Mr. Puhak. Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			
Puhak		X	X			
Nolan	X		X			

March 27, 2018
Respectfully submitted,

Teri Giercyk, RMC
Municipal Clerk

Approved: _____
Teri Giercyk, RMC

_____ Date