



Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, NJ 07724

Pamela Howard, RMC
Municipal Clerk

Phone (732) 542-0572
Fax (732) 935-1348

Shrewsbury Township Committee

April 14, 2020

REGULAR MEETING – 4:00 PM

MINUTES

CALL MEETING TO ORDER by Deputy Mayor Glenwood Puhak at 4:00 P.M.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in the Two River Times on January 9, 2020, in addition to posting on the bulletin board in the Municipal Building and filing a copy of said notice with the Municipal Clerk.

ROLL CALL:

GOVERNING BODY MEMBERS PRESENT: Deputy Mayor Glenwood, Committeeman Lester Jennings. Absent: Mayor Edward Nolan;

TOWNSHIP OFFICIALS PRESENT: Township Attorney Gene Anthony and Municipal Clerk Pamela D. Howard.

MEMBERS OF THE PUBLIC WERE IN ATTENDANCE

SALUTE TO THE FLAG

APPROVAL OF MINUTES:

Regular Meeting Minutes – 3/24/20

Moved by Deputy Mayor Puhak, seconded by Mr. Jennings.

Ayes – Mr. Puhak, Mr. Jennings

CORRESPONDENCE – NONE

REPORTS:

FINANCE:

Mr. Anthony stated the introduction of the budget was on the agenda this evening.

-1-

HOUSING INSPECTOR/CODE ENFORCEMENT: NONE

RECREATION: NONE

MUNICIPAL ATTORNEY:

Mr. Anthony stated everything was on the agenda.

PUBLIC WORKS: Submitted by Mr. Metz, read over by Mr. Puhak.

Public Works Report

April 14,2020

Building cleaning down every other day

The Green trash cans attach to the recycling areas were removed will be put back on after Governors virus emergency is over

The black top and curb located at 34 Belshar will be repair sometime in May this repair was from November's water main break

The park was closed to the public off as per the Governor's order

The grass was cut at Townhall and the park and island.

The Cherry trees for the island will be picked up Friday at the nursey and will be planted on Monday 20,2020 total of 6 trees will be planted

We reseeded the back yard of 34 Belshar the water from the main break in November washed out the residents back yard

I'm working on scheduling Basin cleaning. This work should be done in the next couple of weeks.

Brandon Metz

Public Works

SAFETY AND NEIGHBORHOOD WATCH: NONE

ORDINANCES: ADOPTED

**ORDINANCE 2020-02
CALENDAR YEAR 2020 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings	X		X			
Puhak		X	X			
Nolan						X

RESOLUTIONS:

TOWNSHIP OF SHREWSBURY

RESOLUTION 20-62

RESOLUTION AUTHORIZING THE MAYOR AND MUNICIPAL CLERK
TO EXECUTE THE FY2021-2023 AGREEMENT WITH MONMOUTH COUNTY FOR
COOPERATIVE PARTICIPATION IN THE COMMUNITY DEVELOPMENT
PROGRAM PURSUANT TO THE INTERLOCAL SERVICES ACT

WHEREAS, certain Federal funds are potentially available to Monmouth County under Title I of the Housing and Community Development Act of 1974, as amended, commonly known as the Community Development Block Grant Program; and

-2-

WHEREAS, it is necessary to establish a legal basis for the County and its people to benefit from this program; and

WHEREAS, an Agreement has been proposed under which the and the County of Monmouth in cooperation with other municipalities will establish an Interlocal Services Program pursuant to N.J.S.A. 40:8B-1; and

WHEREAS, it is in the best interest of the Township of Shrewsbury to enter into such an agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Governing Body of the Township of Shrewsbury , that the agreement entitled "AGREEMENT BETWEEN THE COUNTY OF MONMOUTH AND CERTAIN MUNICIPALITIES LOCATED HEREIN FOR THE ESTABLISHMENT OF A COOPERATIVE MEANS OF CONDUCTING CERTAIN COMMUNITY DEVELOPMENT ACTIVITIES", a copy of which is attached hereto, be executed by the Mayor and Municipal Clerk in accordance with the provisions of law; and

BE IT FURTHER ORDAINED that this resolution shall take effect immediately upon its enactment.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings	X		X			
Puhak		X	X			
Nolan						X

TOWNSHIP OF SHREWSBURY

RESOLUTION #2020-63

RESOLUTION AUTHORIZING THAT A BID OPPORTUNITY BE ADVERTISED FOR A CONTRACT FOR A LICENSED WATER OPERATOR

WHEREAS, the Township of Shrewsbury needs a licensed water operator or licensed water operating service in compliance with New Jersey Department of Environmental Protection requirements with regard to water sampling and reporting, and other related actions in protecting the Township's water system; and

WHEREAS, the Township of Shrewsbury intends to advertise for bids pursuant to N.J.S.A. 40A:11-23 in order to procure the best contract for a licensed water operator or licensed water operating service; and

WHEREAS, specifications have been drawn in a manner to encourage free, open and competitive bidding pursuant to N.J.S.A. 40A:11-9.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Shrewsbury, County of Monmouth and State of New Jersey, hereby authorizes that a notice to bidders be published and advertised in order to seek a contract for a licensed water operator or licensed water operating service, and bids be sought in accordance with State Statute and specifications drawn and hereby approved by the Township Committee of the Township of Shrewsbury, a true copy of said specifications are attached hereto as Exhibit A.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings	X		X			
Puhak		X	X			
Nolan			X			X

TOWNSHIP OF SHREWSBURY

RESOLUTION #2020-64

RESOLUTION CONCERNING NEW, TEMPORARY SCHEDULE FOR PUBLIC WORKS IN THE TOWNSHIP OF SHREWSBURY

WHEREAS, Charles Brandon Metz is a full time employee of the Township of Shrewsbury in the Public Works Department, and is the Supervisor of all activities in the Public Works Department, including part-time

-3-

employee, David Dasher; and

WHEREAS, Charles Brandon Metz has suggested to the Mayor and Township Committee that as a result of the Coronavirus situation, that he and part-time employee, David Dasher, should rotate their schedule in the DPW operation over the hours in which they are required to work for Shrewsbury Township in order to avoid and limit contact with each other and the public during this Coronavirus crisis; and

WHEREAS, Shrewsbury Township in an attempt to address the Coronavirus crisis and to address the needs of its employees, feels it is essential to limit contact between employees and each other and the public and have already closed down the Municipal Building to the public and therefore has limited public access to employees in the Municipal Building, and feels there is now a need to address the Public Works Garage and the employees there as well

NOW, THEREFORE BE IT RESOLVED, that pursuant to the aforesaid, Public Works Employees, Charles Brandon Metz and David Dasher, shall be subject to the following schedule until further notice by the Township Committee:

1. The Public Works Employees will work the following shifts:
Monday – Charles Brandon Metz – 7 am – 3 pm
Tuesday – David Dasher – 7 am – 3 pm
Wednesday – Charles Brandon Metz – 7 am – 3 pm
Thursday – David Dasher – 7 am – 3 pm
Friday – Charles Brandon Metz – 7 am – 3 pm
2. Both employees of the Public Works Department shall be on call on weekends for emergency contact. In an emergency, Charles Brandon Metz will respond first and then David Dasher, if needed.
3. The Public Works Employees will cover each other in case one is out based on sick leave.

BE IT FURTHER RESOLVED, that a copy of this Resolution and schedule, along with phone numbers for emergency contacts be posted on the door at the Municipal Hall and on the Municipal Website. In addition, a copy of this Resolution shall be forwarded to Charles Brandon Metz and David Dasher for their records.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings	X		X			
Puhak		X	X			
Nolan						X

Township of Shrewsbury

Resolution #2020-65

Introduction of the 2020 Budget of the Township of Shrewsbury

BE IT RESOLVED, that the following statement of revenues and appropriations shall constitute the Municipal Budget of Shrewsbury Township for the calendar year budget of 2020:

General Appropriations:	
Appropriations for Municipal Purposes Within "Caps"	\$ 606,673.00
Appropriations for Municipal Purposes Excluded From "Caps"	\$ 430,506.99
Reserve for Uncollected Taxes	\$ 46,783.28
Total General Appropriations:	\$ 1,083,963.27
Less: Anticipated Revenues Other Than Local Property Tax	\$ 251,456.99
Difference: Amount to Be Raised for Taxation for	\$ 832,506.28

Support of the Municipal Budget as follows:
Local Tax for Municipal Purposes Including the Reserve for Uncollected Taxes:

Total General Revenues: **\$ 1,083,963.27**

BE IT ALSO RESOLVED, that said 2020 Budget shall be published in the April 23, 2020 edition of the Two River Times, and

BE IT FURTHER RESOLVED, that the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey does hereby approve the Introduced 2020 Municipal Budget for the Township of Shrewsbury

-4-

for the year 2020, and

BE IT FINALLY RESOLVED, that a hearing on the 2020 Township of Shrewsbury Municipal Budget and Tax Resolution will be held at the Shrewsbury Township Municipal Hall, 1979 Crawford Street on May 12, 2020 at 4 p.m. at which time and place objection to said 2020 Township of Shrewsbury Municipal Budget and Tax Resolution may be presented by taxpayers and other interested person.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak	X		X			
Nolan						X

Township of Shrewsbury

Resolution #2020-66

AUTHORIZE PAYMENT OF BILLS

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of \$ 131,886.05 .

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak	X		X			
Nolan						X

OLD BUSINESS: NONE

PUBLIC PORTION:

**– Do I hear a motion to open the meeting to the public? Moved by Deputy Mayor Puhak seconded by Mr. Jennings
Ayes – Deputy Mayor Puhak, and Mr. Jennings.**

Bill Spengeman, 143 Belshaw asked if a copy of Resolution #2020-64 was available

Ms. Howard stated a copy was outside on the board and that she was welcome to take it.

**– Do I hear a motion to close the meeting to the public? Moved by Deputy Mayor Puhak, seconded by Mr. Mr. Jennings
Ayes – Deputy Mayor Puhak, and Mr. Jennings.**

DATE OF NEXT MEETING: Regular Meeting May 12, 2020 at 4pm.

ADJOURNMENT

**– Do I hear a motion to adjourn the meeting? Moved by Deputy Mayor Puhak, seconded by Mr. Jennings.
Ayes – Deputy Mayor Puhak, Mr. Jennings.**

May 12, 2020
Respectfully submitted,

Pamela Howard, RMC,CMR
Municipal Clerk