



## REGULAR MEETING MINUTES

Shrewsbury Township  
1979 Crawford Street  
Shrewsbury Township, NJ 07724

Teri Giercyk, RMC  
Municipal Clerk

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### Shrewsbury Township Committee

April 9<sup>th</sup> 2018

SPECIAL BUDGET MEETING – 2:00 PM

### MINUTES

**CALL MEETING TO ORDER** by Mayor Edward Nolan at 2:00 P.M.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in Asbury Park Press on April 6, 2018, in addition to posting on the bulletin board in the Municipal Building on April 3, 2018 by the Municipal Clerk.

#### **ROLL CALL:**

**GOVERNING BODY MEMBERS PRESENT:** Committeeman Jennings, Committeeman Puhak, and Mayor Nolan.

**TOWNSHIP OFFICIALS PRESENT:** Chief Financial Officer Sue Veitengruber.

**NO MEMBERS OF THE PUBLIC WERE IN ATTENDANCE**

**SALUTE TO THE FLAG**

#### **REPORTS:**

##### **FINANCE:**

**Mrs. Sue Veitengruber CFO** – Budget Meeting discussion. Biggest item that affected the budget this year is the Two Rivers charge that went from \$188,000.00 to \$239,000.00. Did careful analysis to absorb \$50,000.00 and still give everyone raises and operating expenses. Introducing the budget on April 10, 2018, must wait 28 days to approve, so the budget will be approved at the May 8, 2018 meeting.

Went over the budget page by page, raises, expenses, etc.

Recycling was cut in half by \$15,000.00. Contractual garbage is going up, extra \$1,000.00 in budget. Extra money for bulk container.

Public Buildings and grounds – regular improvements, floors, maintenance of the buildings, mulch, repair to the playground set.

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Modification of meeting room for NJSP – Drywall, ceiling improvements, some electrical. Should not be more than \$2,000. NJSP to buy bulletproof glass, combination lock, some electric, computers, and furniture.

Change out tables and chairs in the meeting room.

Board of Health – Deputy Registrar salary.

Animal Control – Money in case of charge that there is not money for in animal trust fund.

Other expenses have not been changed.

Not anticipating any increases in electric. Money in there in case they ever agree to a municipal services act. Street lighting would be a capitol project. No emergency authorizations.

\$30,000.00 into the capital improvement fund for capital improvement projects like the sign, phone system, and furniture.

Debt service has decreased a little over \$7,000.00 due to refinancing several bonds several years ago at a lower rate. Special emergency appropriation for codification.

Capital program for municipalities with a population under 10,000, and does not cost the town any money until it is funded. Three-year capital plan, current year plus two.

Projects for this year: Money set aside for phone system and the bulletin board/sign. Electrical upgrade should be done in two phases, looking for funding, bond, or grants. Paving of Crawford Street. Bill White is currently working on new grant for that project.

Everyone was in agreement of the budget. If any changes were made Sue would let them know what they are. Would be minor.

**PUBLIC PORTION – NO PUBLIC PRESENT**

**ADJOURNMENT**

– Do I hear a motion to adjourn the meeting? Moved by Mayor Nolan, seconded by Mr. Jennings. Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			
Puhak		X	X			
Nolan	X		X			

April 24, 2018  
Respectfully submitted,

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

Approved: \_\_\_\_\_  
Teri Giercyk, RMC

\_\_\_\_\_  
Date