



Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, New Jersey 07724

Pamela D. Howard, RMC
Municipal Clerk

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Shrewsbury Township Committee

May 18, 2021

REGULAR MEETING - 6:00 PM

MINUTES

CALL MEETING TO ORDER

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Notice of this meeting was published in the Asbury Park Press on April 17, 2021, in addition to posting on the bulletin board in the Municipal Building and filing a copy of said notice with the Municipal Clerk.

ROLL CALL

GOVERNING BODY MEMBERS PRESENT: Committeewoman Lynda Lettice, Deputy Mayor Lester Jennings and Mayor Glenwood Puhak.

TOWNSHIP OFFICIALS PRESENT: Township Attorney Gene Anthony and Municipal Clerk, Pamela D. Howard.

SALUTE TO THE FLAG

APPROVAL OF MINUTES

CORRESPONDENCE – NONE

REPORTS -

FINANCE – NONE

HOUSING INSPECTOR/CODE ENFORCEMENT: NONE

RECREATION: NONE

UTILITIES: NONE

MUNICIPAL ATTORNEY: Mr. Anthony stated he's been busy on First Aid Squad business. He provided the history of having a squad and not having one. He stated he spoke to Sean Golden and he stated there was no service on the County level but would try to get help from Tinton Falls or other agency. The newspaper stated this was widespread. He stated Northern Ambulance Service contacted him. They are a private agency looking to make \$371,000 a year. He spoke to Vin Gopal today and he's preparing legislation that would require the County to provide service for the Towns that can't. He also spoke to Assemblyman Houghtaling and Downey. He also stated that Red Bank just signed a contract with JFK University because they can provide service to them. He stated it was a difficult situation and the best would be for the County to provide emergency services.

PUBLIC WORKS: Deputy Mayor Jennings read the Public Works Report in its entirety:

SAFETY AND NEIGHBORHOOD WATCH: NONE

PUBLIC WORKS REPORT

May 1, 2021

On a daily basis the municipal building was cleaned and garbage discarded.

Installed bathroom fixtures. Put all touchless sink faucets and paper towel dispenser. Cut grass, planted flowers. Fixed lawn mowers. Picked up bulk. Took scrape metal to the dump. Removed old playground. Meet with the playground company for a new one with Lester and Rich. Also did webinars. Also dealt with two water main breaks. Flushed fire hydrants.

Submitted by Kenneth Wall, Public Works Department

DATE OF NEXT MEETING – Regular Township Committee Meeting – June 15 , 2021 at 6pm

Resolutions –

Mr. Seaman, CFO stated the Committee had the ability to amend the introduced budget. The budget was increased and they were using surplus and were not increasing taxes and the increase was due to the watermain breaks.

TOWNSHIP OF SHREWSBURY

RESOLUTION #2021-56

RESOLUTION OF THE TOWNSHIP OF SHREWSBURY COUNTY OF MONMOUTH, STATE OF NEW JERSEY TO AMEND APPROVED BUDGET IN ACCORDANCE WITH THE PROVISIONS OF 40A:4-9

WHEREAS, the local municipal budget for 2021 was approved on April 13, 2021; and

WHEREAS, the governing body desires to amend said approved budget;

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Shrewsbury, County of Monmouth that the following amendments to the approved budget of 2021 be made:

REVENUES

	<u>From</u>	<u>To</u>
1. Surplus Anticipated	150,000.00	170,000.00
5. Subtotal General Revenues	255,175.00	275,175.00
Total General Revenues	<u>\$ 1,149,931.76</u>	<u>\$ 1,169,931.76</u>

APPROPRIATIONS

	<u>From</u>	<u>To</u>
8. General Appropriations:		
(A) Operation within "CAPS":		
Building and Grounds-Other Expenses	65,000.00	85,000.00
Total Operations within "CAPS"	573,614.00	593,614.00
(H-1) Total General Appropriations for Municipal Purposes - within CAPS	610,989.00	640,989.00
(L) Subtotal General Appropriations	1,111,682.15	1,131,682.15
Total General Appropriations	<u>\$ 1,149,931.76</u>	<u>\$ 1,169,931.76</u>

BE, IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the office of the Director of Local Government Services for certification of the 2021 Local Municipal Budget as amended.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
LETTICE			X			
JENNINGS	X		X			
PUHAK		X	X			

Mr. Seaman stated two out of three years we are allowed to examine the budget on our own and it is a standard resolution.

Township of Shrewsbury

Resolution #2021-57

Self-Examination of Budget Resolution

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Shrewsbury has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2021 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Shrewsbury that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget: a. Payment of interest and debt redemption charges b. Deferred charges and statutory expenditures c. Cash deficit of preceding year d. Reserve for uncollected taxes e. Other reserves and non-disbursement items f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.
- 3 et seq., are fully met (complies with CAP law). 3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law: a. All estimates of revenue are reasonable, accurate and correctly stated, b. Items of appropriation are properly set forth c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings	X		X			
Puhak			X			
Lettice		X	X			

Mr. Seaman stated the amount to be raised by taxes increased from last year based on emergencies such as the electric or watermain breaks. He stated taxes would be increased somewhat. The Hearing was open to the public:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak	X		X			
Lettice			X			

Reed Paige, 28 Barker Avenue stated they were wasting money on repairs because it keeps happening over and over. He questioned why weren't they taking care of the breaks.

Mr. Anthony stated there was a bond ordinance on the meeting tonight regarding the water infrastructure.

A motion was made to close the budget hearing:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			
Puhak	X		X			
Lettice		X	X			

Township of Shrewsbury

Resolution #2021- 58
Adoption of the 2021 Budget of the Township of Shrewsbury

BE IT RESOLVED, that the following statement of revenues and appropriations shall constitute the Municipal Budget of Shrewsbury Township for the calendar year budget of 2021:

General Appropriations:
Appropriations for Municipal Purposes \$630,989.00

Within "Caps"	
Appropriations for Municipal Purposes Excluded From "Caps"	\$ 500,693.15
Reserve for Uncollected Taxes	\$ 38,249.61
Total General Appropriations:	\$ 1,169,931.76
Less: Anticipated Revenues Other Than Local Property Tax	\$ 275,175.00
Difference: Amount to Be Raised for Taxation for	\$ 894,756.76
Support of the Municipal Budget as follows: Local Tax for Municipal Purposes Including the Reserve for Uncollected Taxes:	
Total General Revenues:	\$ 1,169,931.76

BE IT ALSO RESOLVED, that said 2021 Budget was published in the April 29, 2021 edition of the Two River Times, and

BE IT FURTHER RESOLVED, that the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey does hereby adopt the Introduced 2021 Municipal Budget for the Township of Shrewsbury for the year 2021, and

BE IT FINALLY RESOLVED, that a public hearing on the 2021 Township of Shrewsbury Municipal Budget and Tax Resolution was held at the Shrewsbury Township Municipal Hall, 1979 Crawford Street on May 18, 2021 at 6 p.m. at which time and place objections to said 2021 Township of Shrewsbury Municipal Budget and Tax Resolution by taxpayers and other interested persons was heard.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings	X		X			
Puhak		X	X			
Lettice			X			

Township of Shrewsbury

Resolution #2021-59

AUTHORIZING THE REFUND OF OVERPAYMENT OF TAXES

WHEREAS, the Tax Collector has forwarded to the Township of Shrewsbury, a list of taxes which were overpaid, and has recommended that the same be refunded; and

WHEREAS, in accordance with N.J.S.A. 54:4-68, there are provisions for the Township of Shrewsbury to make adjustments with respect to overpaid taxes.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Shrewsbury that the following taxes are hereby refunded from Account # 1-01-55-001-002 based upon the recommendations of the Tax Collector:

BLOCK	LOT	NAME	YEAR	AMOUNT
1	1	Alfred Vail Mutual Assoc.	2021	\$72.27
1	518	Alfred Vail Mutual Assoc.	2021	\$581.25
3	14	Alfred Vail Mutual Assoc.	2021	\$663.86

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings	X		X			
Puhak		X	X			
Lettice			X			

RESOLUTION ADOPTING THE MONMOUTH COUNTY MULTI-JURISDICTIONAL
HAZARD MITIGATION PLAN

WHEREAS, the Township of Shrewsbury, NJ, has experienced natural hazards that result in public safety hazards and damages to private and public property and;

WHEREAS, the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offer the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risks and;

WHEREAS, the New Jersey Office of Emergency Management has provided federal mitigation funds to support development of an updated mitigation plan and;

Whereas, a Multi-Jurisdictional Hazard Mitigation Plan has been developed by the County Office of Emergency Management and Mitigation Planning Committee and;

Whereas, the Multi-Jurisdictional Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time will help minimize and reduce safety threats and damage to private and public property and;

WHYEREAS, the draft plan was provided to each participating jurisdiction through a website hosted by Michael Baker International, the contracted vendor assisting with the planning process. Links were links also posted on the Emergency Management and Division of Planning websites so as to introduce the planning concept and to solicit questions and comments and to present the Plan and request comments, as required by law and;

NOW, THEREFORE BE IT RESOLVED by the Township of Shrewsbury:

1. The Monmouth County Multi-Jurisdictional Hazard Mitigation Plan, as submitted on June 23, 2020 by the Monmouth County Office of Emergency Management to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency and subsequently approved by both agencies on August 27, 2020, be and is hereby adopted as an official plan of the County or Monmouth; with the required yearly updates and minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The Township of Shrewsbury departments identified in the Plan are hereby directed to further pursue potential or suggested implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Township of Shrewsbury and this resolution shall not be interpreted so an to mandate any such appropriation.
4. The Township of Shrewsbury Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the New Jersey Office of Emergency Management. The status reports shall be submitted on a yearly basis by a predetermined date agree upon by all stakeholders.

BE IT FURTHER RESOLVED that the Township Clerk forward a certified true copy of this resolution to the Monmouth County Office of Emergency Management Coordinator and the Shrewsbury Township Emergency Management Coordinator.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Lettice	X		X			
Jennings		X	X			
Puhak			X			

AUTHORIZE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE COUNTY OF MONMOUTH FOR PROPERTY ASSESSMENT COMPUTER SERVICES

WHEREAS, the State of New Jersey has mandated the use of MODIV Property Assessment Computer System for all New Jersey Municipalities; and,

WHEREAS, the Board of Chosen Freeholders of the County of Monmouth, in conjunction with the County Board of Taxation, is offering the County's MOD IV property Assessment Computer System services to the municipalities; and,

WHEREAS, on December 13, 2011, the Township Committee adopted Resolution #11-60 which authorized the execution of a Shared Services Agreement with the County of Monmouth for this system to be approved for the first of January 2012 through December 31, 2021; and,

WHEREAS, a Shared Service Agreement has been proposed to continue this service, pursuant to N.J.S.A. 40A:65-1 et seq.; and,

WHEREAS, it is in the best interest of the Township of Shrewsbury to enter into such an Agreement; and,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Shrewsbury, that the agreement entitled "Agreement Between the County of Monmouth and the Township of Shrewsbury for MODIV Property Assessment Computer Services", a copy of which is on file in the office of the Municipal Clerk be and are hereby from January 1, 2022 through December 31, 2031; and,

BE IT FURTHER RESOLVED, that the Mayor and Clerk be and are hereby authorized and directed to execute said contract agreement; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the County of Monmouth with copies of the executed agreement, the Tax Assessor and Chief Financial Officer.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Lettice	X		X			
Jennings		X	X			
Puhak			X			

Township of Shrewsbury

Resolution #2021-62

RESOLUTION COMMENCING PROCEDURE FOR SALE OF THE SHREWSBURY TOWNSHIP WATER SYSTEM UNDER THE WATER INFRASTRUCTURE PROTECTION ACT DUE TO THE EXISTENCE OF EMERGENT CONDITIONS

WHEREAS, the Water Infrastructure Protection Act, based on a Resolution adopted by a two thirds majority of the Township Committee verifying an emergent condition exists, allows a process that ultimately leads to the sale of the municipal water system; and

WHEREAS, the Township Committee is undergoing drastic measures due to the ancient water system leading to water main breaks almost on a monthly basis, and is in need of emergency measures to address the water infrastructure problems; and

WHEREAS, William White, Engineering Consultant for Colliers Engineering and Design, f/k/a Maser Engineering, shall supervise the process, perform evaluation and report on the value of the water system and impact of transaction on the residents as well as financial requirements, administer testimony of the report at a public hearing, assist with advertising the request for qualifications and request for proposals concerning the purchasing of the water system; a proposal that is expected to cost in soft costs approximately \$88,000.00; which the Chief Financial Officer, Thomas X. Seaman indicates can be financed through public bonding.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Township Committee of the Township of Shrewsbury hereby finds that emergent conditions exist with regard to the deterioration of an approximately 80 year old plus water infrastructure and that it hereby authorizes William White of Colliers Engineering and Design, f/k/a Maser Engineering, to commence the process allowing for the ultimate sale of the Shrewsbury Township water system to an appropriate bidder. A true copy of said proposal for professional services is attached hereto and made a part hereof as Exhibit A.

BE IT FURTHER RESOLVED, that the cost of this process is not to exceed \$88,000.00 and shall be financed by bonding undertaken by the Chief Financial Officer, Thomas X. Seaman, and Bonding Attorney and approved by appropriate subsequent Resolution or Ordinance.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Lettice			X			
Jennings		X	X			
Puhak	X		X			

Township of Shrewsbury

Resolution #2021-63

**ACCEPT 2020 MONMOUTH COUNTY MUNICIPAL OPEN SPACE GRANT
FOR ELOISE NAGEL PARK IMPROVEMENTS FROM THE MONMOUTH
COUNTY BOARD OF COUNTY COMMISSIONERS**

WHEREAS the Township of Shrewsbury received notification from the Monmouth County Board of County Commissioners that they have been selected to receive open space grant funding for Application #20-14 in the amount of \$115,000 ; and

WHEREAS, the open space grant is for improvements to Eloise Nagel Park, (240 Crawford Street, Block 2, Lot 4) with a project period of thirty months from the project selection by the Board of County Commissioners, this date being June 13, 2023 ; and

WHEREAS, the improvements will consist of site clearing, soil erosion and sediment control, playground equipment installation, concrete sidewalk and pads, picnic table, ADA accessible picnic table, two benches, 4' chain link fence, 5' chain link fence, trash can, topsoil/seeding/mulch; and,

WHEREAS, the funds are payable on a reimbursable basis. The final award shall not exceed the grant amount or 50% of the actual eligible project cost, which is less and the funds for the local match will be provided for in the 2021 municipal budget, when adopted and the Chief Financial Officer has certified in writing; and,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Shrewsbury does hereby accept the Open Space Grant for Application #20-14 for the specific purpose and terms described in the agreement; and,

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk of the Township of Shrewsbury are hereby authorized to execute with the County of Monmouth the attached Project Agreement on behalf of the Township of Shrewsbury.

Dated: May 18, 2021

Pamela D. Howard, Municipal Clerk

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Lettice	X		X			
Jennings		X	X			
Puhak			X			

Township of Shrewsbury

Resolution #2021-64

**Appoint Insurance Fund Commissioner for Monmouth County JIF
and Central Jersey HIF and Safety Coordinator for 2021**

WHEREAS, on January 1, 2021 the Township Committee of the Township of Shrewsbury appointed Thomas X. Seaman as TOWNSHIP FUND COMMISSIONER for representation to the Monmouth County Joint Insurance Fund and Central Jersey Health Insurance Fund.

WHEREAS, the Committee now wishes to replace Mr. Seaman and appoint Deputy Mayor Lester Jennings as Fund Commissioner and Kenneth Wall as the Safety Coordinator for 2021.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Lettice	X		X			
Jennings			X			
Puhak		X	X			

TOWNSHIP OF SHREWSBURY

RESOLUTION #2021-65

AUTHORIZE A PROFESSIONAL SERVICES CONTRACT TO COLLIER ENGINEERING DESIGN, INC TO SUBMIT A PROPOSAL TO PROVIDE A PRELIMINARY ASSESSMENT AND SITE INSPECTION FOR ELOISE NAGEL PARK

WHEREAS, the Township of Shrewsbury has been notified by the Monmouth County Board of County Commissioners that it will be awarded \$115,000 in grant funding under the Municipal Open Space Grant Program; and

WHEREAS, a portion of this project, including engineering, will be funded by Capital Ordinance 2021-06, and,

WHEREAS, there is a need to begin the preliminary assessment and site inspection for this Project; and,

WHEREAS, Collier Engineering has submitted the attached proposal in the amount of \$5,600 and,

WHEREAS, the Chief Municipal Finance Officer recommends the attached proposal from Collier Engineering Design, Inc. for engineering services for the Municipal Open Space Grant project- Eloise Nagel Park; and,

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Shrewsbury, the County of Monmouth, State of New Jersey, hereby awards a contract for engineering services to begin the preliminary assessment and site inspection for this project per the attached proposal to Collier Engineering Design, Inc. in the amount \$5,600, FUNDED BY Capital Ordinance 2021-06; and,

BE IT FURTHER RESOLVED, that the Chief Municipal Finance Officer hereby certifies that funds shall be available from Capital Ordinance 2021-06.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
LETTICE		X	X			
JENNINGS			X			
PUHAK	X		X			

Township of Shrewsbury

Resolution #2021-66

AUTHORIZE PAYMENT OF BILLS

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the ,Bills in the amount of \$371,795.78 .

Name	Motion	Second	Ayes	Nays	Abstain	Absent
LETTICE			X			
JENNINGS	X		X			
PUHAK		X	X			

TOWNSHIP OF SHREWSBURY

RESOLUTION #2021-67

AUTHORIZE CLOSED SESSION UNDER THE
OPEN PUBLIC MEETINGS ACT

WHEREAS, the Open Public Meetings Act permits the Township Committee of the Township of Shrewsbury to exclude the public when certain matters are to be discussed.

NOW, THEREFORE BE IT RESOLVED, that in accordance with the provisions of the Open Public Meetings Act, the Mayor and Township Committee of the Township of Shrewsbury shall have a closed session for purposes of discussing employee annual benefits.

BE IT FURTHER RESOLVED, that matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, shall be discussed.

1. More particularly, such matters shall be discussed concerning Personnel, Legal and Contract matters.
Legal – Dog Licenses, Township Merger, Green Acres Grant
Personnel - Laborer

BE IT FURTHER RESOLVED, that the public shall be informed of the results of the closed session at the continuation of the present public meeting, or at the next public meeting of the Mayor and Township Committee, or as soon thereafter as possible.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
LETTICE			X			
JENNINGS	X		X			
PUHAK		X	X			

Public Portion:

Ruth Carl, 28 Barker Avenue questioned the plan to repair paving for the last two water main breaks.

Mr. Anthony stated he was not sure if it was subject to capital improvements.

Ken Wall stated the paving company said the asphalt has to settle.

Ms. Carl questioned whether she could remove the cones and park in front of her home.

Mr. Wall stated he would remove the cones.

Donna Johnson 6 Barker Avenue addressed the Committee and raised concerns regarding the proposed pollinator garden.

Mr. Anthony stated the person that proposed it has not called back.

Ms. Johnson also raised concerns regarding remodeling of an apartment at Shrewsbury Arms. There was a large pile of garbage and debris in front of the building.

Mr. Anthony stated that would be a code violation and asked Mr. Wall to contact the code officer.

Ms. Johnson stated code enforcement officer should be inspecting the back of the stores. She addressed the debris that was on the dirt road from last year and stated it was a hire hazard.

Mr. Wall stated the previous employees who worked for the Township authorized the dumping and he was trying to clean it up today.

Katrina stated she received a text from the Code Enforcement Officer, Tom Welsh and he stated he would handle the situation with the apartment and the store.

James Vervoort 117 Barker Avenue questioned when doing grants could they be split on certain areas of township.

Mr. Seaman stated he did not do grants but the Township did have money still available for some roads.

Mr. Vervoort stated the owner of 24 Barker Avenue had to fix their yard because of a leak. He requested it be fixed and look nice. He stated he did not agree with pollinator and would like to leave it along.

Ruth Carll, 28 Barker Avenue stated the telephone poles have various ownership and one is in front of her unit. It is undercut and the inspection states 1995. They are far past their inspection and say SHT.

Mr. Anthony stated he referred it to the engineer who would do a study to prioritize them.

James Vervoort stated at the last meeting he talked about recycling being picked up.

The Committee made a motion to close the meeting.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
LETTICE		X	X			
JENNINGS			X			
PUHAK	X		X			

ADJOURNMENT

– Do I hear a motion to adjourn the meeting? Moved by Deputy Mayor Jennings seconded by Mayor Puhak. All aye; Committeewoman Lettice, Deputy Mayor Jennings and Mayor Glenwood Puhak.

June 15, 2021
Respectfully submitted,

Pamela Howard, RMC,CMR
Municipal Clerk