



REGULAR MEETING MINUTES

Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, NJ 07724

Teri Giercyk, RMC
Municipal Clerk

Phone (732) 542-0572
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Shrewsbury Township Committee

May 22nd 2018

REGULAR MEETING – 7:00 PM

MINUTES

CALL MEETING TO ORDER by Mayor Edward Nolan at 7:00 P.M.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in Asbury Park Press on January 5, 2018, in addition to posting on the bulletin board in the Municipal Building on January 2, 2018 by the Municipal Clerk.

ROLL CALL:

GOVERNING BODY MEMBERS PRESENT: Committeeman Jennings, Committeeman Puhak, and Mayor Nolan.

TOWNSHIP OFFICIALS PRESENT: Township Attorney Gene Anthony, Chief Financial Officer Suzanne Veitengruber, and Municipal Clerk Teri Giercyk.

MEMBERS OF THE PUBLIC WERE IN ATTENDANCE

SALUTE TO THE FLAG

APPROVAL OF MINUTES:

Regular Meeting Minutes – 5/22/2018

Moved by Mayor Nolan, seconded by Mr. Puhak.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

CORRESPONDENCE

1. **The Monmouth County Board of Health** – Key Activity Report for April 2018
2. **New Jersey American Water** – New Rate Notice Effective 6/15/2018
3. **NJ DEP** – Strategies to address Recycling Contamination Letter
4. **NJ DEP** - 16th Annual State of the Shore Event in Long Branch on 5/24/2018

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Moved by Mayor Nolan, seconded by Mr. Puhak.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

REPORTS:

FINANCE:

Mrs. Sue Veitengruber CFO – Emailed out governing body mandatory training that is done online. Received a glowing report from Red Bank Municipal Court. She will add court information to website. She also sent various financial documents to Izzy to post on the website.

HOUSING INSPECTOR/CODE ENFORCEMENT: Submitted by Mr. Welsh. Read over by Sue Veitengruber.

May 22, 2018

Report of the Code Enforcement/Housing Officer

21 Certificates of Occupancy inspections were performed for Shrewsbury Arms. 11 Fire Code violations were found. All were abated within three days.

All common areas of Shrewsbury Arms were inspected and approved.

Four other Certificate of Occupancy inspections were performed for other housing units.

The municipal building, garage, AVMA office, and convenience store will receive fire code inspections in the month of June under the life hazard regulations.

The fire official is creating both violation notices for all inspections, and notices of certificates of approval for fire code life hazard inspections.

The code/housing officer will be inspecting decks and issuing violations to AVMA for those that are not in compliance.

RECREATION: Katrina Thornton – Memorial Day Picnic this Sunday from 11 A.M. to 2 P.M. Would like to get cards printed for residents for upcoming events. Planning a Game and Family day in July. Mammogram Van in October. Working with A.C.Moore for them to accept Purchase Orders when buying supplies.

MUNICIPAL ATTORNEY:

Mr. Gene Anthony – Two Rivers Sewer Authority Complaint answer going out this week. Letter to Tinton Falls to go out this week also. Working on Personnel ordinance for next month.

Sue Veitengruber – These are requirements for the MEL that has not been done. Due 10/1/2018.

PUBLIC WORKS REPORT: Submitted by Mr. Foster. Read over by Mr. Anthony.

DPW Report 5/22/18

1. JIF right to know inspection

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- 2. Filed Right to know Report
- 3. Bulk weekend went great filled a 40 yard dumpster
- 4. Power washed the patio
- 5. The Mayor officially opens the patio to the public
- 6. Cleaned the gutters out in town hall

RESOLUTIONS:

Township of Shrewsbury
Resolution #2018-66
Authorizing the use of the Municipal Gymnasium for a Private Party

WHEREAS, the Township has authorized procedures for the rental of gymnasium, patio, park and other facilities of the Township of Shrewsbury, and

WHEREAS, Amanda Philips of 124 Crawford Avenue, Shrewsbury Township, NJ has requested the use of the gymnasium for a children’s birthday party on Saturday, July 21, 2018, from 2 to 6 pm, and

WHEREAS, Amanda Philips has acknowledged receipt of the rules and regulations concerning the use of the gym for private parties, and

WHEREAS, Amanda Philips will provide the proper damage deposit, rental fee and certificate of insurance

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Shrewsbury, in the County of Jersey, State of New Jersey, that Amanda Philips be granted permission to use the gymnasium on Saturday, July 21, 2018, from 2 to 6 pm upon receipt of the proper fees and documents, and

BE IT FURTHER RESOLVED, that the damage deposit will be returned upon written request to, Amanda Philips after an inspection of the facility by a representative of the Township of Shrewsbury who shall certify that the facility was left clean and with no damage, and

BE IT FURTHER RESOLVED, that such request shall appear on the next bill list after written request by, Amanda Philips.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak			X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on May 22, 2018.

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Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

Township of Shrewsbury
Resolution #2018-67
Payment of Bills

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of **\$131,392.02.**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			
Puhak	X		X			
Nolan		X	X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on May 22, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

PUBLIC PORTION:

– Do I hear a motion to open the meeting to the public? Moved by Mayor Nolan seconded by Mr. Puhak.

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Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

No public comment.

– Do I hear a motion to close the meeting to the public? Moved by Mayor Nolan, seconded by Mr. Puhak.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

DATE OF NEXT MEETING: Regular Meeting June 19, 2018 at 7:00 PM.

RESOLUTION –

Township of Shrewsbury
Resolution #2018-68

Resolution for Closed Session Under the Open Public Meetings Act

WHEREAS, the Open Public Meetings Act permits the Township Committee of the Township of Shrewsbury to exclude the public when certain matters are to be discussed; and

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NOW, THEREFORE BE IT RESOLVED, that in accordance with the provisions of the Open Public Meetings Act, the Mayor and Township Committee of the Township of Shrewsbury shall have a closed session for purposes of discussing legal advice;

BE IT FURTHER RESOLVED, that matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, shall be discussed.

- 1. More particularly, such matters shall be discussed concerning legal advice.

BE IT FURTHER RESOLVED, that the public shall be informed of the results of the closed session at the continuation of the present public meeting, or at the next public meeting of the Mayor and Township Committee, or as soon thereafter as possible.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak			X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on May 22, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

**EXECUTIVE SESSION – Legal Matters.
RETURN TO PUBLIC SESSION – No Resolutions.
ADJOURNMENT**

**– Do I hear a motion to adjourn the meeting? Moved by Mayor Nolan, seconded by Mr. Jennings.
Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			
Puhak		X	X			
Nolan	X		X			

June 19, 2018
Respectfully submitted,

Teri Giercyk, RMC
Municipal Clerk

Approved: _____
Teri Giercyk, RMC

Date