



REGULAR MEETING MINUTES

Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, NJ 07724

Teri Giercyk, RMC
Municipal Clerk

Phone (732) 542-0572
Fax (732) 935-1348

Shrewsbury Township Committee

June 13th 2017

REGULAR MEETING - 7:00 PM

MINUTES

COMMITTEEMEMBER NOLAN MOVED THE ADOPTION OF THE FOLLOWING MINUTES:

CALL MEETING TO ORDER by Mayor Edward Nolan at 7:00 P.M.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in Asbury Park Press on January 5, 2017, in addition, to posting on the bulletin board in the Municipal Building on January 1, 2017 by the Municipal Clerk. The meeting called to order by Mayor Nolan in accordance with the Open Public Meetings Act at 7:00 P.M. on this 13th day of June 2017.

ROLL CALL:

GOVERNING BODY MEMBERS PRESENT: Committee Woman Bailly, Deputy Mayor Puhak, Mayor Nolan

ABSENT: None

TOWNSHIP OFFICIALS PRESENT: Municipal Clerk Teri Giercyk, C.F.O. Sue Veitengruber, and Township Attorney Gene Anthony.

MEMBERS OF THE PUBLIC WERE IN ATTENDANCE

SALUTE TO THE FLAG

APPROVAL OF MINUTES:

Regular Meeting Minutes – 5/23/2017

Moved by Mayor Nolan, seconded by Mr. Puhak

Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan

Executive Session Minutes – 5/23/2017

Moved by Mayor Nolan, seconded by Mr. Puhak

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Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan

CORRESPONDENCE:

1. Borough of Eatontown – Ordinance 103-2017 – Keeping of Chickens on Residential Lots less than 5 acres.
2. Monmouth County Dept. of Human Services – Food Pantry Locations and transportation for Monmouth County Seniors
3. Monmouth County Park System – 2017 Municipal Open Space Grant Program Informational Meeting June 23, 2017.
4. Two Rivers Water Reclamation Authority – 1st and 2nd Quarter Report.

**Do I hear a motion to accept the correspondence? Moved by Nolan, seconded by Puhak
Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan.**

REPORTS:

FINANCE:

Sue Veitengruber: Went to Edmonds user’s conference in Northfield, many improvements coming by the end of the year, and will not add any additional costs. Mr. Bob Edmonds will do better on price for the township. Mayor and her meet with Chief of Monmouth County S.P.C.A., and a memorandum of understanding to go along with Feral Cat Ordinance that is being introduced tonight. Shared service with the county for trap and neuter program (TNR), at a cost of \$37.50 per cat. Animal trust fund will be used. Also meet with Monmouth County Parks Commission, they are re-doing their 10-year open space and parks/recreation plan. Possible grants available for park. Ordered the handicapped signs through Monmouth county-shared services sign shop. Price was less than half of next lowest quote and will be delivered at no charge. Will just need to be installed. Machines were repaired with Monmouth County shared services and delivered back to the township. Report from Tom Welsh going back to the beginning of the year including all his positions. Ordered forms for him as well. Discussed adding Resolution #85, the memorandum of understanding with the S.P.C.A. to go along with the feral cat ordinance 2017-4. The Township did not get the \$200,000. DOT Grant for Crawford Street, will try again. Monmouth County JIF safety coordinator that did an inspection, there were five minor issues. All five are corrected.

HOUSING INSPECTOR/CODE ENFORCEMENT:

Sue Veitengruber read over Mr. Welsh’s report. 28 total inspections done, 27 re-inspections. Did start writing warning notices for parking. In May, he attended RIMS, a fire safety training class. Updated building registrations for light hazard use for the Township, garage and town hall. In April, he attended the quarterly OEM Meeting.

REPORT OF MEETING OF COUNCIL 6/13/2017

Inspections

January	2
February	2
March	8
April	7
May	6

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June 4

Total 28 Re-inspections 27

June 1: Warning notice for parking

May: RIMS training for 5 hours with Division of Fire Safety for transfer of Fire Official and Building registrations as LH's for the Township. (1. Garage, 2. Townhall)

April meeting with County OEM (Quarterly) for local Hospital POD Drill. No impact to the Township.

DEPARTMENT OF PUBLIC WORKS JEFFREY FOSTER: Sue Veitengruber read over public works report.

1. Leaf vac was repaired by county
2. Weed wacker out for repair
3. Painted yellow curbs in town hall parking lot
4. On our summer schedule for grass cutting
5. Cleaning graffiti off the side walk and swings in the park
6. Repaired bench and park
7. Going through JIF list of deficiencies just waiting for signs

MUNICIPAL ATTORNEY:

Mr. Anthony: Awarded contract to M & S Recycling, resolution for approval and contract. Feral Cat Ordinance that will be introduced today. Amendment to Handicapped Parking Ordinance. Started reviewing ordinances, and may resend a plumbing ordinance from 1950s that deal with licensing locally. Executive session regarding township property with a formal employee.

Sue Veitengruber: General Code representative stopped by today also.

Safety and Neighborhood Watch:

Mrs. Bailly: Meeting was postponed, no new date yet.

RECREATION:

Mr. Brunson: Encouraging kids to go outside if the weather is good. Gym is getting hot in temperature. Atlantic City trip being cancelled due to lack of participation.

Sue Veitengruber: Only 11 people signed up, checks will be returned. Possibly move to a later date, possible the fall.

He will be creating a sign in/out sheet to keep track of the children. Basketball court looks great.

ORDINANCES FOR INTRODUCTION:

TOWNSHIP OF SHREWSBURY
ORDINANCE #2017-4

ORDINANCE PROVIDING FOR THE CONTROL OF FERAL CATS IN THE TOWNSHIP OF SHREWSBURY, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

WHEREAS, the Mayor and Township Committee of the Township of Shrewsbury are aware of problems in the Township caused by an increasing feral cat population; and

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WHEREAS, there are no facilities in the Township of Shrewsbury (“Township”) to address issues created by feral cats; and

WHEREAS, programs for the managed care of feral cat colonies have proven to be effective in reducing the number of feral cats and is more humane than trapping and euthanizing; and

WHEREAS, the Mayor and Township Committee deem it in the public interest to amend the Ordinances in order to permit implementation of a Community Cat Program in Shrewsbury Township for purposes of reducing the population of feral and free- roaming cats, benefitting the public health and improving the quality of life for residents, and insuring the humane treatment of community cats.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Mayor and Township Committee of the Township of Shrewsbury, County of Monmouth and State of New Jersey that the existing Ordinances concerning the licensing and controlling of cats in Shrewsbury Township shall be amended and supplemented as follows:

Section 1. Definitions.

- A. Cat(s); means every cat, regardless of sex or age.
- B. Feral Cat(s) or Community Cat(s); means a cat, regardless of sex or age, that is unowned, free roaming and not interactive with humans.
- C. Feral Cat Colony; means a group of feral cats that have been trapped, neutered or spayed and released back into the area from which they were taken.
- D. Feral Cat Colony Caretaker; means a person who has registered the colony with the Township of Shrewsbury or any delegated animal control association, and who provides sustenance, water and care for a feral cat colony.
- E. Adult Cat(s); means any cat over the age of four (4) months.
- F. Nuisance Cat(s); means any cat that unreasonably annoys humans, endangers the life or health of other animals or persons, or substantially interferes with the rights of citizens, other than their owners, to enjoyment of life or property.
- G. Owner; means every person having the right of property and a cat(s), or who keeps or harbors a cat(s), or who has a cat(s) in his/her care or who acts as a custodian of a cat(s), or who permits a cat(s) to remain in or about the premises occupied by him/her.

Section 2. Limitations on Keeping Cat(s).

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- A. No owner of any cat(s) shall allow the animal to freely roam out of doors; unless it has been spayed or neutered. The owner of each spayed or neutered cat(s) shall keep a record for each cat(s) from a duly licensed veterinarian containing a description of the cat(s), the name of the owner and the date in which the spaying or neutering took place. Any cat(s) allowed to roam out of doors shall be required to wear a collar; designed to release the cat(s) should it become entangled or trapped by the collar, containing the owner's identification information and proof of current rabies vaccination. It shall be unlawful for any person to own, keep, hold, board or harbor more than five (5) adult cats that are allowed to freely roam out of doors. An adult cat is described as a cat over the age of four (4) months.
- B. The limitation on the number of cats owned, kept, held or harbored shall not apply to caretakers of feral cat colonies that have registered such colonies with the Township. Registration shall include the name and address of the caretaker(s), animal rescue group, if any, that they are affiliated with, and the location of the colony. A feral cat colony may be registered when the volunteer caretaker and Shrewsbury Township can assure that:
1. Regular feeding of the colony will be maintained throughout the year;
 2. Adult cats and kittens over eight (8) weeks of age that can be captured, will be neutered or spayed and vaccinated against rabies. A three-year rabies vaccine will be administered whenever feasible;
 3. Every attempt will be made to remove kittens from the colony before they reach the age of eight (8) weeks for domestication and placement;
 4. Sick or injured cats will be removed from the colony for immediate veterinarian care or humane euthanasia;
 5. Cats will be earmarked for recognition of members of a registered feral cat colony; and
 6. Records of sterilization, vaccination and animal identification can be provided to Shrewsbury Township or its delegated animal control agency, if any, upon request.
- C. The breeding of cats for financial gain shall be prohibited.

Section 3. Nuisance Cats.

- A. It shall be unlawful for any person to permit any cat(s) they own, keep, hold, board or harbor to:
1. Damage the property of anyone other than its owner;
 2. Enter the property of anyone other than its owner and kill or maim domestic animals or wildlife;
 3. Excessively make disturbing noises, including, but not limited to, continued and repeated caterwauling, howling, whining, or other utterances causing unreasonable annoyance, disturbance or discomfort to neighbors or others;
 4. Foul the air with odor and thereby cause unreasonable annoyance or discomfort to neighbors or others near to the premises where the cat(s) is kept or harbored;
 5. Cause unsanitary conditions in enclosures or surroundings where the cat(s) is kept or harbored; and

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6. Be offensive or dangerous to public health, safety and welfare by virtue of number and/or types of cat(s) contained.

Section 4. Trapping of Nuisance Cat(s).

- A. The owner of property in which a feral nuisance cat(s) is present may request a live trap from any local animal control agency, which trap and remove the nuisance cat(s). The live trap must be inspected at a minimum of once every twelve (12) hours by the person who requested the trap, and animal control agency providing such trap, or the Township Animal Control Officer contacted immediately upon the trapping of the cat(s). At no time may a trapped animal remain in a live trap more than six (6) hours, and the trapped animal may not be left in an inhumane condition or position such as adverse weather conditions or where it cannot defend itself from other dangerous animals. The traps will not be placed when the Animal Control Officer of the Township will be unavailable to pick it up the next day; i.e. weekends, holidays and when the Township Animal Control Officer will be off duty.

Section 5. Trapping of Healthy Community Cats.

- A. Healthy community cats that have been trapped by animal services, in accordance with this Section and may be identified as either being “on the property of the owner” or where the owner can be identified and not strayed (off the property of the owner) shall be immediately returned to the location and owner at which they are found, released to the caregiver or adopted. Prior to being returned to the owner and its location at which it was found or released to a caregiver, healthy community cats may be sterilized, spayed or neutered, and ear tipped while under anesthesia by a licensed veterinarian and vaccinated for rabies.
- B. Notwithstanding the foregoing, whenever such a cat is visibly injured or diseased and appears to be suffering, and it reasonably appears that such cat cannot be expeditiously cured and returned to an owner, then animal services, acting in good faith and upon reasonable belief, may either transfer the cat to an accepting humane society or humanely euthanize the cat upon the advice of, and by a licensed veterinarian.

Section 6. Penalties.

Any person, firm, corporation, unincorporated association, group, committee or association violating any provision in this Ordinance shall, upon conviction, be subject to a fine not exceeding \$2,500.00, a term of imprisonment not exceeding 90 days or a period of community service not exceeding 90 days, or any combination thereof.

BE IT FURTHER ORDAINED AND ENACTED, that this ordinance shall take effective immediately upon final adoption and publication in the manner prescribed by law.

BE IT FURTHER ORDAINED AND ENACTED, that all ordinances or parts of ordinances that are inconsistent herewith are repealed, but only to the extent of such inconsistency.

GLENWOOD PUHAK, Township Committeeperson introduced the aforesaid Ordinance and EDWARD NOLAN, Township Committeeperson Seconded said Ordinance for introduction.

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ROLL CALL

Affirmative: BAILLY, PUHAK, NOLAN

Negative: NONE

Abstain: NONE

Absent: NONE

_____, Township Committeeperson, moved the aforesaid Ordinance for second reading for Public Hearing and upon closure of said Public Hearing moved for its final reading and adoption, seconded by _____, Township Committeeperson.

ROLL CALL

Affirmative:

Negative:

Abstain:

Absent:

DATE INTRODUCED: 6/13/17

DATE ADOPTED:

EDWARD NOLAN, Mayor

ATTEST:

TERI GIERCYK, RMC
Municipal Clerk

Sue Veitengruber: No penalty clause. Mr. Anthony will add in a Section 6.
Motion to amend Ordinance #2017-4: – Moved by Mayor Nolan, seconded by Mr. Puhak
ROLL CALL: Bailly, yes, Puhak, yes, Nolan, yes.

TOWNSHIP OF SHREWSBURY
ORDINANCE #2017-7

ORDINANCE AMENDING AN ORDINANCE RELATING TO ESTABLISHMENT OF RESTRICTED PARKING SPACES FOR HANDICAPPED PERSONS IN ALL PARKING

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FACILITIES UNDER THE JURISDICTION OF THE TOWNSHIP OF SHREWSBURY AND WITH REGARD TO PUBLIC STREETS AND PARKING LOTS AND THE ENFORCEMENT THEREOF

BE IT ORDAINED, by the Township Committee of the Township of Shrewsbury, County of Monmouth and State of New Jersey as follows:

WHEREAS, the Township of Shrewsbury may make, amend, appeal and enforce such ordinances, regulations, rules and bylaws not contrary to the laws of the State of New Jersey or the United States of America, as it may deem necessary and proper for the good government, order and protection of the persons and property, and for the preservation of the public health, safety and welfare of the Township of Shrewsbury and its inhabitants, and as may be necessary to carry out and to affect the powers and duties conferred and imposed by the laws of Shrewsbury Township, County of Monmouth and State of New Jersey pursuant to N.J.S.A. 40:48-2.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Mayor and Township Committee of the Township of Shrewsbury, County of Monmouth and State of New Jersey that the ordinance entitled “An Ordinance Providing for the Establishment of Restricted Parking Spaces for Handicapped Persons in all Parking Facilities under the Jurisdiction of the Township of Shrewsbury” and all other ordinances involving handicapped parking are hereby amended as to Section VIII, entitled “Violations and Penalties” under the ordinance concerning restricted parking spaces for handicapped persons adopted June 10, 1982, and with regard to all other ordinances regarding handicapped parking involving sections entitled “Violations and Penalties” so as to provide as follows:

Section VIII – Violations and Penalties.

Any person, firm, association or corporation convicted of parking a motor vehicle in a restricted parking space without a special vehicle identification card shall be liable to a fine of \$250.00 for the first offense, and for subsequent offenses, a fine of at least \$250.00 and up to 90 days community service on such terms and in such form as the court deem appropriate, or any combination thereof.

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BE IT FURTHER ORDAINED AND ENACTED, that this ordinance shall take effective immediately upon final adoption and publication in the manner prescribed by law.

BE IT FURTHER ORDAINED AND ENACTED, that all ordinances or parts of ordinances that are inconsistent herewith are repealed, but only to the extent of such inconsistency.

EDWARD NOLAN, Township Committeeperson introduced the aforesaid Ordinance and GLENWOOD PUHAK, Township Committeeperson Seconded said Ordinance for introduction.

ROLL CALL

Affirmative: BAILLY, PUHAK, NOLAN

Negative: NONE

Abstain: NONE

Absent: NONE

_____, Township Committeeperson, moved the aforesaid Ordinance for second reading for Public Hearing and upon closure of said Public Hearing moved for its final reading and adoption, seconded by _____, Township Committeeperson.

ROLL CALL

Affirmative:

Negative:

Abstain:

Absent:

DATE INTRODUCED: 6/13/17

DATE ADOPTED:

EDWARD NOLAN, Mayor

ATTEST:

TERI GIERCYK, RMC

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Municipal Clerk

ORDINANCES FOR ADOPTION: NONE

RESOLUTIONS:

COMMITTEEMEMBER BAILLY OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

RESOLUTION #2017-80

Approving the Insertion of a Special Item of Revenue in the 2017 Annual Budget for the 2017 Clean Communities Grant in the Amount of \$4,000

WHEREAS, N.J.S.A. 40A:4087 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget: and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount.

WHEREAS, the Township of Shrewsbury has received notice of an award of \$4,000.00 Clean Community Grant, and wishes to amend its 2017 Annual Budget to include this amount as a revenue,

NOW, THEREFORE BE IT RESOLVED that the Township Committee of Township of Shrewsbury, County of Monmouth, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the Budget of the year 2017 in the sum of **\$4,000.00** which is now available per the Clean Communities Grant from the Department of Environmental Protection of the State of New Jersey which is now available as a revenue from
2017 Miscellaneous Revenues:
State and Federal Revenues Offset with Appropriations:
State of New Jersey Clean Communities Grant

BE IT FURTHER RESOLVED that a like sum of **\$4,000.00** be and the same is hereby appropriated under the caption of:
2017 General Appropriations:
Operations Excluded from Cap – State and Federal Programs Offset by Revenue:
2017 Clean Communities Grant, Other Expense

BE IT FURTHER RESOLVED that two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services.

Seconded by Committeemember NOLAN and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly	X		X			

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Puhak			X			
Nolan		X	X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on June 13, 2017.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

COMMITTEE MEMBER PUHAK OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

RESOLUTION #2017-81

RESOLUTION AWARDED CONTRACT FOR THE FURNISHING OF LABOR, EQUIPMENT AND SERVICE FOR THE COLLECTION OF RECYCLABLES GENERATED BY THE RESIDENTS AND BUSINESSES OF SHREWSBURY TOWNSHIP

WHEREAS, bids were received by the Municipal Clerk of Shrewsbury Township on May 23, 2017 for the awarding of a contract for the furnishing of labor, equipment and services for the collection of recyclables in the Township of Shrewsbury; and

WHEREAS, the chief financial officer has determined that sufficient funds will be available and appropriated in the 2017 account entitled “Recycling And Other Expenses” in the amount of Eight Thousand Seven Hundred and Forty-Two Dollars (\$8,742.00) as evidenced by the Chief Financial Officer’s Certification dated June 13, 2017. The Chief Financial Officer further certifies that all options for renewal shall be incorporated into the Annual Budgets of Shrewsbury Township for the years 2018, 2019, and 2020.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Shrewsbury, County of Monmouth and State of New Jersey that the contract for the labor, equipment and service for the collection of recyclables generated by the residents and businesses of Shrewsbury Township;

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Be and the same is hereby awarded to M&S Waste Services, Inc., PO Box 322, Middletown, New Jersey 07748, as the lowest qualified bidder on their bid for the following services:

I. Services To Be Furnished:

A. Collection of recyclable materials two times per week every week, Tuesday and Friday, between the hours of 7:00 A.M. and 3:00 P.M. at Eight Thousand Seven Hundred and Forty Two Dollars (\$8,742.00) per year for year one with a first option to renew for in the amount of Nine Thousand Six Hundred and Forty-five Dollars (\$9,645.00) per year and an option to renew for a second time in the amount of Nine Thousand Nine Hundred and Eighteen (\$9,918.00) per year, and an option to review for a third time at Ten Thousand Two Hundred and Sixty-six Dollars (\$10,266.00) per year.

II. Method of Placing Disposal:

A. The collector shall retain ownership of the materials.

III. Term of Contract:

A. A one year contract at Eight Thousand Seven Hundred and Forty-two (\$8,742.00) for the first year with the option to renew the contract on the same terms and conditions of the original contract for three one-year options. The contract shall commence on July 1, 2017 and the first year contract shall end June 30, 2018.

BE IT FURTHER RESOLVED, that the Mayor and Township Clerk are hereby authorized and directed to execute the contract, and the Township's attorney shall prepare said contract for the same along with all other specifications set forth as part of the contract which were supplied to the bidders and received on May 23, 2017.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized and directed to return the certified checks or bid bonds of the unsuccessful bidders upon execution of the contract with the successful bidder.

I HEREBY CERTIFY the foregoing to be a true copy of the resolution adopted by Shrewsbury Township at the meeting held on June 13, 2017.

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Seconded by Committeemember NOLAN and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly			X			
Puhak	X		X			
Nolan		X	X			

Dated: June 13, 2017

EDWARD NOLAN
MAYOR

ATTEST:

TERI GIERCYK
CLERK

I hereby certify the foregoing to be a true copy of the resolution adopted

by the Shrewsbury Township Committee on June 13, 2017.

ATTEST:

TERI GIERCYK
CLERK

Certification of Funds pursuant to the above resolution for \$8,742.00 (2017-2918) to be charged to Account # 7-01-26-300-020, Recycling/Other Expense.

SUZANNE M. VEITENGRUBER, CHIEF MUNICIPAL FINANCE OFFICER

COMMITTEEMEMBER BAILLY OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

RESOLUTION #2017-82
PLENARY RETAIL DISTRIBUTION LICENSE # 1346-44-001-009 RENEWAL

WHEREAS, S & S Bros. Holdings, LLC, t/a Shrewsbury Mini Mart-Deli and Liquor has fulfilled all the legal requirements for renewal of a Plenary Retail Distribution License; and
WHEREAS, no objections have been filed concerning renewal of the aforesaid license for the aforesaid firm.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Shrewsbury, County of Monmouth and State of New Jersey that the following named person or firm having fulfilled all the legal requirements for renewal of Plenary Retail Distribution License ad there being no objections filed concerning renewal, it is hereby granted a Plenary Retail Distribution License for the period ending on June 30, 2018: Fee: \$792.00

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License # 1346-44-001-009

S & R Bros. Holdings, LLC t/a Shrewsbury Mini Mart-Deli and Liquor
 74 Crawford Street
 Shrewsbury Township
 New Jersey

Seconded by Committeemember PUHAK and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly	X		X			
Puhak		X	X			
Nolan			X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on June 13, 2017.

 Teri Giercyk, RMC
 Municipal Clerk

 Edward P. Nolan
 Mayor

COMMITTEEMEMBER NOLAN OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

RESOLUTION 2017-83

RESOLUTION OF THE TOWNSHIP OF SHREWSBURY, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AUTHORIZING PARTIAL PAYMENT #2 FINAL, AND CHANGE ORDER #1 TO AURORA ENVIRONMENTAL, INC., CONTRACT FOR THE TOWN HALL SITE REMEDIATION SERVICES

WHEREAS, Aurora Environmental, Inc., 1102 Union Avenue, Union Beach, NJ, 07735 has previously been awarded a contract for the Town Hall Site Remediation Services ; and
 WHEREAS, Aurora Environmental, Inc. has submitted a voucher for Final Payment in the amount of \$3,290.64; and
 WHEREAS, the Project Engineer, MASER Consulting, P.A. has reviewed the documents submitted by the contractor and all are in order and recommend payment of the voucher submitted; now
 THEREFORE, BE IT RESOLVED, by the Township Committee of The Township of Shrewsbury, County of Monmouth, State of New Jersey that Final Payment, in the amount of \$3,290.64 is hereby approved and Change Order #1 which decreases the contract price by \$5,145.88, the Chief Financial Officer is hereby authorized to issue a check to Aurora Environmental, Inc., 1102 Union Avenue, Union Beach, NJ, 07735 in the amount of \$3,290.64 representing Payment #2 for work completed on the Town Hall Site Remediation Services.

Seconded by Committeemember PUHAK and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly			X			

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Puhak		X	X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on June 13, 2017.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

COMMITTEEMEMBER PUHAK OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

RESOLUTION #2017-84
PAYMENT OF THE BILLS

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of **\$ 34,419.72** .

Seconded by Committeemember NOLAN and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly			X			
Puhak	X		X			
Nolan		X	X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on June 13, 2017.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

COMMITTEE MEMBER PUHAK OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

RESOLUTION #2017-85

MEMORANDUM OF UNDERSTANDING BETWEEN MONMOUTH COUNTY S.P.C.A. AND TOWNSHIP OF SHREWSBURY FOR TRAP, NEUTER AND RELEASE PROGRAM

WHEREAS, the Monmouth County S.P.C.A., being a duly authorized animal shelter under the authority of New Jersey State Law Title 4, and having such authority within the County of

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Monmouth to act as so, shall enter into a “Memorandum of Understanding (MOU)” for a “Trap, Neuter and Release (TNR)” program with the Township of Shrewsbury, being a duly authorized Municipality within the County of Monmouth.

WHEREAS, the Monmouth County S.P.C.A. shall assume the role as the approved sponsor for the TNR program within the Township of Shrewsbury and shall set forth the requirements for this program which shall be listed in this MOU.

WHEREAS, the Monmouth County S.P.C.A. shall provide the Township of Shrewsbury with a certificate of insurance naming the Township of Shrewsbury as additionally insured.

The following guidelines shall be set forth and be agreed upon by both the Monmouth County S.P.C.A. and the Township of Shrewsbury.

I. Monmouth County S.P.C.A. sponsorship requirements:

- Review and approve colony caregivers
- Schedule surgical dates for all TNR activities
- Maintain records provided by colony caregivers
- Maintain all medical records
- Set TNR standards and guidelines
- Be responsible with the Township for humanely trapping, neutering, vaccinating and spaying or neutering of feral cats

II. The established fee to TNR a feral cat for this program shall be \$75.00. The Township of Shrewsbury shall be responsible for \$37.50 of this cost while the Monmouth County S.P.C.A. shall be responsible for \$37.50. The fee for this program shall include the neutering, ear tip, rabies vaccination, micro-chip and blood test for each cat. The Monmouth County S.P.C.A. shall bill the Township of Shrewsbury monthly with a detailed list of activities. There shall be a limit of 100 cats per year under this program. The limit can be extended over 100 cats with the agreement of both parties in writing.

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III. The Monmouth County S.P.C.A. shall designate a member of the S.P.C.A to serve as the TNR representative for the program and shall coordinate all TNR activities with a Township of Shrewsbury appointed designate. The appointed Township designate and the appointed S.P.C.A. designate shall maintain an open channel of communications with the Township Officials as well as Monmouth County S.P.C.A. Officials.

IV. The Monmouth County S.P.C.A., the Township of Shrewsbury Animal Control Officer and approved caregivers shall coordinate the transportation, to and from the Monmouth County S.P.C.A. for the purpose of this TNR program.

This memorandum of understanding may be canceled by either party. A thirty (30) day notice of cancelation must be provided by the canceling party.

Seconded by Committeemember NOLAN and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly			X			
Puhak	X		X			
Nolan		X	X			

Dated: June 13, 2017

EDWARD NOLAN
MAYOR

ATTEST:

TERI GIERCYK, RMC
MUNICIPAL CLERK

Ross F. Licitra – Chief of Police – CEO

Dr. Nicole Feddersen DVM – Medical Director

NEW BUSINESS: NONE

OLD BUSINESS: Mr. Puhak: Discussed Crawford Street resurfacing, and possible adding speed humps in the future. **Sue Veitengruber:** Will have to go out to bid again, will apply for DOT grant

REGULAR MEETING AGENDA

again. **Mr. Puhak:** Speed limit discussion. Would like 15mph changed to 25 mph. Possible buy rubber speed humps/bumps for the time being, such as the summertime.

Sue Veitengruber: Not possible due to budget limits. No credit rating for bonding, unless go through the county.

Mr. Puhak: Asked about garbage collection.

Sue Veitengruber: Sent out letters with no response yet. Looking for estimates. Estimates are an Open Public Record, which makes the companies not want to give estimates. Non-binding referendum question due August 18 and will be done at July's meeting.

Further discussion on the expense of garbage pickup and different schedules for the Township.

PUBLIC PORTION:

– **Do I hear a motion to open the meeting to the public? Moved by Mrs. Bailly, seconded by Mr. Mayor Nolan.**

Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan.

Robin Kane 84 Belshaw Avenue: Light out at 121 Barker, Light issue at 77 Belshaw. 69 Barker light was fixed. Thanked everyone for the BBQ. Thank you to Rich Brunson for his involvement with the recreation program. Previous code enforcement employee has a magnetic sign for car. Inquired if the park could have cameras. **Sue Veitengruber:** State Attorney General said no previously to NJSP due to privacy issues. **Mrs. Kane:** Asked if the township was approached by the NJSP for a possible location to be stationed because the AVMA was. **Mr. Anthony:** Will be discussed under executive session. **Mrs. Kane:** The speed bump/humps were paid for with tax money and would to see them back out. Discussed speed limit to stay at 15mph for safety issues. Her son was hit by a car in town and she knows of three other children that were hit by cars as well. Would like NJSP notified if any motorized bikes are being used. Asked if Display Sign is in Capitol Budget and Sue V. informed her that it is. Asked that the tree that was damaged on island will be replaced, the insurance company will be notified again. Asked for a possible fall dumpster and more bulk dumpster times.

No further public comment.

– **Do I hear a motion to close the meeting to the public? Moved by Mayor Nolan, seconded by Mr. Puhak.**

Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan.

DATE OF NEXT MEETING: JULY 11, 2017 AT 7 PM

RESOLUTION:

COMMITTEEMEMBER NOLAN OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

RESOLUTION #2017-86

RESOLUTION FOR CLOSED SESSION UNDER THE OPEN PUBLIC MEETINGS ACT

WHEREAS, the Open Public Meetings Act permits the Township Committee of the Township of Shrewsbury to exclude the public when certain matters are to be discussed.

REGULAR MEETING MINUTES

NOW, THEREFORE BE IT RESOLVED, that in accordance with the provisions of the Open Public Meetings Act, the Mayor and Township Committee of the Township of Shrewsbury shall have a closed session for purposes of discussing legal matters;

BE IT FURTHER RESOLVED, that matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, shall be discussed.

1. More particularly, such matters shall be discussed concerning equipment of a former employee, and security plans.

BE IT FURTHER RESOLVED, that the public shall be informed of the results of the closed session at the continuation of the present public meeting, or at the next public meeting of the Mayor and Township Committee, or as soon thereafter as possible.

Seconded by Committeemember PUHAK and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly			X			
Puhak		X	X			
Nolan	X		X			

Dated: June 13, 2017

EDWARD NOLAN
Mayor

ATTEST:

TERI GIERCYK, RMC
Municipal Clerk

I hereby certify the foregoing to be a true copy of the resolution adopted by the Shrewsbury Township Committee on June 13, 2017.

TERI GIERCYK, RMC
Municipal Clerk

EXECUTIVE SESSION – Concerning equipment of a former employee and Security Plans

REGULAR MEETING AGENDA

**-Motion to return to public session – Moved by Mr. Puhak, seconded by Mayor Nolan.
Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan.**

**RETURN TO PUBLIC SESSION – RESOLUTIONS: NONE
ADJOURNMENT**

**– Do I hear a motion to adjourn the meeting? Moved by Mayor Nolan, seconded by Mr. Puhak.
Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan.**

Seconded by Committeemember BAILLY and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly		X	X			
Puhak						X
Nolan	X		X			

July 11, 2017
Respectfully submitted,

Teri Giercyk, RMC
Municipal Clerk

Approved: _____ _____
Teri Giercyk, RMC Date