



REGULAR MEETING MINUTES

Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, NJ 07724

Teri Giercyk, RMC
Municipal Clerk

Phone (732) 542-0572
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Shrewsbury Township Committee

July 17th 2018

REGULAR MEETING – 7:00 PM

MINUTES

CALL MEETING TO ORDER by Mayor Edward Nolan at 7:00 P.M.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in Asbury Park Press on January 5, 2018, in addition to posting on the bulletin board in the Municipal Building on January 2, 2018 by the Municipal Clerk.

ROLL CALL:

GOVERNING BODY MEMBERS PRESENT: Committeeman Jennings, Committeeman Puhak, and Mayor Nolan.

TOWNSHIP OFFICIALS PRESENT: Township Attorney Gene Anthony, Chief Financial Officer Suzanne Veitengruber, and Municipal Clerk Teri Giercyk.

MEMBERS OF THE PUBLIC WERE IN ATTENDANCE

SALUTE TO THE FLAG

APPROVAL OF MINUTES:

Regular Meeting Minutes – 6/19/2018

Moved by Mayor Nolan, seconded by Mr. Jennings.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

Executive Meeting Minutes – 6/19/2018

Moved by Mayor Nolan, seconded by Mr. Jennings.

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Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

CORRESPONDENCE

- 1. Monmouth County Board of Health – Key Activity Report May 2018**
- 2. The Board of Chosen Freeholders of the County of Monmouth – Resolution declaring Monmouth County a stigma free community and supporting the designation of stigma free communities in every municipalities throughout Monmouth County**
- 3. New Jersey Natural Gas - Notice of Public Hearing on July 25, 2018 at 4:30 pm and 5:30 pm at the Freehold Township Municipal Building**
- 4. Citizens Improving Affordable Housing Letter to Mayor and Committee**

Moved by Mayor Nolan, seconded by Mr. Puhak.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

REPORTS:

FINANCE:

Mrs. Sue Veitengruber CFO – Tax certification is done, tax bills should be mailed out by next Wednesday. Monmouth Regional and Tinton Falls both not increasing the tax levy. All payments will be going out on time.

HOUSING INSPECTOR/CODE ENFORCEMENT:

Mrs. Veitengruber reported that there were two requests for COs.

MUNICIPAL ATTORNEY:

Mr. Gene Anthony – Send letters on June 25th to Tinton Falls School regarding incident that occurred at town hall. Received a response from school board's attorney. In addition, sent letter to New Jersey State Police, everyone got notice. Tax Appeal litigation discovery due this week. Conference for Two Rivers law suit at the end of the month and he will have filed something within five days of the conference.

PUBLIC WORKS REPORT: Submitted by Mr. Foster. Read over by Mr. Puhak.
DPW Report 7/17/18

1. Removed 2 more trees on Crawford that we're leaning thanks to the Mayor!
2. Thanks to the MAYOR for getting the stumps ground down
3. Removed stump grinding's on Crawford
4. Dump truck broke down rotten brake line sent to County garage
5. Cleaned all drains in town
6. Cleaned town hall drains
7. Weed wracked all of Barker

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RESOLUTIONS:

Township of Shrewsbury
Resolution #2018-79
Authorizing the Replacement of Certain Outstanding Checks

WHEREAS, Payroll Check# 7052 was issued to Thomas Welsh in the amount of \$609.48 on February 23, 2018, and

WHEREAS, Thomas Welsh has informed the Chief Municipal Finance Officer that the check was lost, and has executed an affidavit stating such facts, and

WHEREAS, Check # 7052 remains outstanding,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Shrewsbury, in the County of Monmouth, State of New Jersey, that Check # 7052, an outstanding check is hereby voided, and

BE IT FURTHER RESOLVED, that the Chief Municipal Finance Officer is hereby directed to issue a replacement check in the same amount:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak			X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on July 17, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

Township of Shrewsbury
Resolution #2018-80
Authorizing the Extension of the Grace Period for 2018 3rd Quarter Property Taxes to August 20, 2018

WHEREAS, the printing of the annual property tax bills has been delayed by the late certification of tax rates, and the changes in local school aid in the New Jersey State Budget, and

WHEREAS, the late certification will result in the delay of mailing the tax bills, and

WHEREAS, tax bills are due 25 days, including 10 day grace period, by state law, from the postmark on the bill, and

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NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Shrewsbury, in the County of Jersey, State of New Jersey, that the grace period for payment of property taxes be extended to August 20, 2018, and

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Shrewsbury, in the County of Jersey, State of New Jersey that the Tax Collector is authorized to extend the grace period for 3rd quarter taxes to August 20, 2018, and adjust her records accordingly, and

BE IT FURTHER RESOLVED, that 3rd quarter tax payments received after the extended due date will be subject to the current delinquent interest rate back to August 1, 2018.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			
Puhak		X	X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on July 17, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

Township of Shrewsbury
Resolution #2018-81
Authorizing the use of the Municipal Gymnasium

WHEREAS, the Township has authorized procedures for the rental of gymnasium, patio, park and other facilities of the Township of Shrewsbury, and

WHEREAS, Alfred Vail Mutual Association (AVMA) of 17 Barker Avenue. Shrewsbury Township, NJ has requested the use of the gymnasium for a membership meeting on Wednesday July 18, 2018 from 7 to 9 pm, and

WHEREAS, Toni Mielo, property site manager, has acknowledged receipt of the rules and regulations concerning the use of the gym for private functions on behalf of, Alfred Vail Mutual Association (AVMA), and

WHEREAS, AVMA has provided the proper damage deposit, rental fee and certificate of insurance, and

WHEREAS, the fee for use of the facilities extended beyond the hours of 7 pm to 9 pm will deducted from the damage deposit,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Shrewsbury, in the County of Monmouth, State of New Jersey, that Alfred Vail Mutual Association (AVMA) is granted permission to use the gymnasium on Wednesday July 18, 2018 from 7 to 9 pm, and

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BE IT FURTHER RESOLVED, that the damage deposit will be returned upon written request to AVMA after an inspection of the facility by a representative of the Township of Shrewsbury who shall certify that the facility was left clean and with no damage, and

BE IT FURTHER RESOLVED, that such request shall appear on the next bill list after written request by AVMA.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings	X		X			
Puhak		X	X			
Nolan			X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on July 17, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

Township of Shrewsbury
Resolution #2018-82
Authorizing the use of the Municipal Gymnasium for a Private Party

WHEREAS, the Township has authorized procedures for the rental of gymnasium, patio, park and other facilities of the Township of Shrewsbury, and

WHEREAS, Quadasha Valentine of 78 Crawford Street, Shrewsbury Township, NJ has requested the use of the gymnasium for a children’s birthday party on Saturday, August 25, 2018, from 3 to 6 pm, and

WHEREAS, Quadasha Valentine has acknowledged receipt of the rules and regulations concerning the use of the gym for private parties, and

WHEREAS, Quadasha Valentine will provide the proper damage deposit, rental fee and certificate of insurance

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Shrewsbury, in the County of Jersey, State of New Jersey, that Quadasha Valentine be granted permission to use the gymnasium on Saturday, August 25, 2018, from 3 to 6 pm upon receipt of the proper fees and documents, and

BE IT FURTHER RESOLVED, that the damage deposit will be returned upon written request to, Quadasha Valentine after an inspection of the facility by a representative of the Township of Shrewsbury who shall certify that the facility was left clean and with no damage, and

BE IT FURTHER RESOLVED, that such request shall appear on the next bill list after written request by, Quadasha Valentine.

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Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak	X		X			
Nolan			X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on July 17, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

Township of Shrewsbury
Resolution #2018-83
Payment of Bills

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of **\$122,330.36.**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings		X	X			
Puhak	X		X			
Nolan			X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Regular Meeting held on July 17, 2018.

Teri Giercyk, RMC
Municipal Clerk

Edward P. Nolan
Mayor

PUBLIC PORTION:

– Do I hear a motion to open the meeting to the public? Moved by Mayor Nolan seconded by Mr. Jennings.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

John DeStasio 78 Barker – Clarification about correcting minutes.

Robin Kane 84 Belshaw – Question about building use, insurance requirements, and payment.

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Mrs. Veitengruber – Shrewsbury Woods has a certificate of insurance on file for them. Gym rental requires set up, break down, and clean up. Fire capacity of meeting room is 45 people, and AVMA will have a much larger crowd.

No further public comment.

– **Do I hear a motion to close the meeting to the public?** Moved by Mayor Nolan, seconded by Mr. Jennings.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

DATE OF NEXT MEETING: Regular Meeting August 14, 2018 at 7:00 PM.

ADJOURNMENT

– **Do I hear a motion to adjourn the meeting?** Moved by Mayor Nolan, seconded by Mr. Jennings.

Ayes – Mr. Jennings, Mr. Puhak, and Mayor Nolan.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Jennings			X			
Puhak		X	X			
Nolan	X		X			

August 14, 2018

Respectfully submitted,

Teri Giercyk, RMC
Municipal Clerk

Approved: _____
Teri Giercyk, RMC

Date