



Shrewsbury Township  
1979 Crawford Street  
Shrewsbury Township, New Jersey 07724

Katrina L. Thornton, CMR  
Acting Municipal Clerk

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**Shrewsbury Township Committee**  
**January 1, 2023**

**Reorganization Meeting - 2:30 PM**

**AGENDA**

**CALL MEETING TO ORDER** The 2023 Township Committee Re-Organization Meeting is called to order.

**NOTICE REQUIREMENTS**

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in the Two River Times on January 27, 2022, in addition to posting on the bulletin board in the Municipal Building and filing a copy of said notice with the Municipal Clerk.  
[www.townshipofshrewsbury.com](http://www.townshipofshrewsbury.com).

**FLAG SALUTE**

**OATH OF OFFICE – ELECTED TOWNSHIP COMMITTEE MEMBERS**

Re-Elected Township Committeeman Glenwood Puhak will be sworn into office. Remarks by Mr. Puhak

**MEMBERS QUALIFIED TO SERVE**

Glenwood Puhak

Lester Jennings

Lynda Lettice

**ELECTION OF MAYOR**

**2023-1** ELECT CHAIRPERSON AND MAYOR OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF SHREWSBURY FOR THE YEAR 2023.

OATH OF OFFICE ADMINISTERED BY \_\_\_\_\_.

**ELECTION OF DEPUTY MAYOR**

**2023-2** ELECT VICE-CHAIRPERSON AND DEPUTY MAYOR OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF SHREWSBURY FOR THE YEAR 2023

OATH OF OFFICE ADMINISTERED BY \_\_\_\_\_.

**CONSENT AGENDA – PROFESSIONAL APPOINTMENTS**

**2023-3** APPOINT TOWNSHIP ATTORNEY. – GENE ANTHONY

OATH OF OFFICE ADMINISTERED BY \_\_\_\_\_.

**2023-4** APPOINT TOWNSHIP AUDITOR. - FALLON & COMPANY

**2023-5** APPOINT TOWNSHIP ENGINEER. – COLLIER ENGINEERING AND DESIGN

**2023-6** APPOINT TOWNSHIP BOND ATTORNEY – GLUCK & WALRATH

**I NEED SOMEONE OFFER A MOTION CONSENT AGENDA RESOLUTIONS 1-6 NAMES.**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak						
Lettice						
Jennings						

**I NEED SOMEONE TO OFFER A MOTION TO APPOINT TOWNSHIP CFO RESOLUTION 2023-7**

**2023-7** APPOINT TOWNSHIP CFO

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak						
Lettice						
Jennings						

**CONSENT AGENDA – FINANCIAL & ADMINISTRATIVE MATTERS/FEE SCHEDULE/LEGAL NOTICES**

**2023-8** DESIGNATE MEETING DATES.

**2023-9** DESIGNATE OFFICIAL NEWSPAPERS.

**2023-10** ADOPT CASH MANAGEMENT PLAN 2023.

**2023-11** DESIGNATE OFFICIAL DEPOSITORIES OF ALL FUNDS OF THE TOWNSHIP

**2023-12** CANCEL TAX OVERPAYMENTS OR DELINQUENT AMOUNTS LESS THAN \$10.00.

**2023-13** FIX THE RATE OF INTEREST AND YEAR-END PENALTY

**2023-14** AUTHORIZE SERVICE CHARGES FOR RETURNED CHECKS.

**2023-15** ADJUST THE GRACE PERIOD FOR LATE FEES FOR DOG

**2023-16** AUTHORIZE LINGS AGREEMENT BETWEEN MONMOUTH COUNTY AND SHREWSBURY TOWNSHIP.

**2023-17** AUTHORIZE ALTERNATIVES TO IN PERSON MEETINGS

**I NEED SOMEONE TO OFFER A MOTION TO APPROVE CONSENT AGENDA – FINANCIAL & ADMINISTRATIVE MATTERS/FEE SCHEDULE/LEGAL NOTICES RESOLUTIONS 8-18**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak						
Lettice						
Jennings						

**CONSENT AGENDA – TOWNSHIP COMMITTEE STAFF APPOINTMENTS**

**2023-19** APPOINT COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVE and ALTERNATE FOR 2023.

**2023-20** APPOINT INSURANCE FUND COMMISSIONER FOR MONMOUTH COUNTY JIF and CENTRAL JERSEY HIF FOR 2023.

**2023-21** APPOINT A PUBLIC AGENCY COMPLIANCE OFFICER FOR 2023.

**2023-22** APPOINT A CERTIFYING OFFICER AND SUPERVISOR FOR THE PUBLIC EMPLOYEE'S RETIREMENT SYSTEM FOR 2023.

**2023-23** APPOINT LICENSED C-1 AND C-2 OPERATOR.

**2023-24** APPOINT TAX SEARCH OFFICER

**2023-25** APPOINT MEMBERS TO THE RENT LEVELING BOARD

**2023-26.** APPOINT ASSESSMENT SEARCH OFFICIAL

**2023-27** APPOINT OEM COORDINATOR

**2023-28** MAYOR'S APPOINTMENTS FOR 2023.

**2023-29** APPOINT ELECTION OFFICIALS FOR 2023

**2023-30** APPOINT RECREATION DIRECTOR

**I NEED SOMEONE TO OFFER A MOTION TO APPROVE CONSENT AGENDA – TOWNSHIP COMMITTEE STAFF APPOINTMENTS**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak						
Lettice						
Jennings						

**2023-31** AUTHORIZE TEMPORARY BUDGET

**I NEED SOMEONE TO OFFER A MOTION TO APPROVE TEMPORARY BUDGET**

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
<b>Puhak</b>						
<b>Lettice</b>						
<b>Jennings</b>						

**I NEED SOMEONE TO OFFER A MOTION TO OPEN THE PUBLIC SECTION**

**PUBLIC PORTION** – PLEASE STATE YOUR NAME AND ADDRESS FOR THE MINUTES

NEXT MEETING: JANUARY 10, 2023, AT 6 P.M.

**ADJOURNMENT**