



Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, New Jersey 07724

Katrina L. Thornton, CMR
Acting Municipal Clerk

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Shrewsbury Township Committee
January 1, 2023
MINUTES
Reorganization Meeting - 2:30 PM

AGENDA

CALL MEETING TO ORDER The 2023 Township Committee Re-Organization Meeting is called to order.

NOTICE REQUIREMENTS

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in the Two River Times on January 27,2022, in addition to posting on the bulletin board in the Municipal Building and filing a copy of said notice with the Municipal Clerk.
www.townshipofshrewsbury.com.

FLAG SALUTE Meeting called to order by Mayor Lester Jennings

OATH OF OFFICE – ELECTED TOWNSHIP COMMITTEE MEMBERS

Re-Elected Township Committeeman Glenwood Puhak will be sworn into office. Remarks by Mr. Puhak

OATH OF OFFICE ADMINISTERED BY Senator Vin Gopal.

MEMBERS QUALIFIED TO SERVE and Present

Glenwood Puhak

Lester Jennings

Lynda Lettice

ELECTION OF MAYOR

2023-1 ELECT CHAIRPERSON AND MAYOR OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF SHREWSBURY FOR THE YEAR 2023.

OATH OF OFFICE ADMINISTERED BY Senator Vin Gopal.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak		X	X			
Lettice	X		X			
Jennings					X	

ELECTION OF DEPUTY MAYOR

2023-2 ELECT VICE-CHAIRPERSON AND DEPUTY MAYOR OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF SHREWSBURY FOR THE YEAR 2023

OATH OF OFFICE ADMINISTERED BY Senator Vin Gopal.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak	X		X			
Lettice					X	
Jennings		X	X			

CONSENT AGENDA – PROFESSIONAL APPOINTMENTS

2023-3 APPOINT TOWNSHIP ATTORNEY. – GENE J ANTHONY, ESQ

OATH OF OFFICE ADMINISTERED BY SENATOR VIN GOPAL.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak			X			
Lettice	X		X			
Jennings		X	X			

Mr. Anthony “Thanked” Senator Gopal for finding the time to come and swear everyone in on this busy day. He stated that Senator Gopal had been attending numerous meetings throughout the day, which was an amazing show of service to the public. Mr. Anthony stated that Senator Gopal always finds the time to attend functions and meetings and has been a good to Shrewsbury Twp.

2023-4 APPOINT TOWNSHIP AUDITOR. - FALLON & COMPANY

2023-5 APPOINT TOWNSHIP ENGINEER. – COLLIER ENGINEERING AND DESIGN

2023-6 APPOINT TOWNSHIP BOND ATTORNEY – GLUCK & WALRATH

I NEED SOMEONE OFFER A MOTION CONSENT AGENDA RESOLUTIONS 1-6 NAMES.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak						
Lettice						
Jennings						

I NEED SOMEONE TO OFFER A MOTION TO APPOINT TOWNSHIP CFO RESOLUTION 2023-7

Ms. Lettice offered Mrs. Catherine (Katie)

Mr. Anthony read out the next resolution and separate from consent agenda. Congratulations to Mrs. Catherine (Katie) LaPorta and welcomed aboard.

2023-7 APPOINT TOWNSHIP CFO

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak						
Lettice						
Jennings						

Mr. Anthony moved to the Consent Agenda based on 2023-8 – 2023-18. Financial Matters

CONSENT AGENDA – FINANCIAL & ADMINISTRATIVE MATTERS/FEE SCHEDULE/LEGAL NOTICES

- 2023-8** DESIGNATE MEETING DATES.
- 2023-9** DESIGNATE OFFICIAL NEWSPAPERS.
- 2023-10** ADOPT CASH MANAGEMENT PLAN 2023.
- 2023-11** DESIGNATE OFFICIAL DEPOSITORIES OF ALL FUNDS OF THE TOWNSHIP
- 2023-12** CANCEL TAX OVERPAYMENTS OR DELINQUENT AMOUNTS LESS THAN \$10.00.
- 2023-13** FIX THE RATE OF INTEREST AND YEAR-END PENALTY
- 2023-14** AUTHORIZE SERVICE CHARGES FOR RETURNED CHECKS.
- 2023-15** ADJUST THE GRACE PERIOD FOR LATE FEES FOR DOG
- 2023-16** AUTHORIZE LINGS AGREEMENT BETWEEN MONMOUTH COUNTY AND SHREWSBURY TOWNSHIP.
- 2023-17** AUTHORIZE ALTERNATIVES TO IN PERSON MEETINGS
- 2023-18** AUTHORIZE PAYMENT OF BILLS

CONSENT AGENDA – FINANCIAL & ADMINISTRATIVE MATTERS/FEE SCHEDULE/LEGAL NOTICES
RESOLUTIONS 8-18

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak		X	X			
Lettice			X			
Jennings	X		X			

Mr. Anthony moved on to the next Consent Agenda

CONSENT AGENDA – TOWNSHIP COMMITTEE STAFF APPOINTMENTS

- 2023-19** APPOINT COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVE and ALTERNATE FOR 2023.
- 2023-20** APPOINT INSURANCE FUND COMMISSIONER FOR MONMOUTH COUNTY JIF and CENTRAL JERSEY HIF FOR 2023.
- 2023-21** APPOINT A PUBLIC AGENCY COMPLIANCE OFFICER FOR 2023.
- 2023-22** APPOINT A CERTIFYING OFFICER AND SUPERVISOR FOR THE PUBLIC EMPLOYEE'S RETIREMENT SYSTEM FOR 2023.
- 2023-23** APPOINT LICENSED C-1 AND C-2 OPERATOR.
- 2023-24** APPOINT TAX SEARCH OFFICER
- 2023-25** APPOINT MEMBERS TO THE RENT LEVELING BOARD
- 2023-26.** APPOINT ASSESSMENT SEARCH OFFICIAL
- 2023-27** APPOINT OEM COORDINATOR
- 2023-28** MAYOR'S APPOINTMENTS FOR 2023.
- 2023-29** APPOINT ELECTION OFFICIALS FOR 2023
- 2023-30** APPOINT RECREATION DIRECTOR

**I NEED SOMEONE TO OFFER A MOTION TO APPROVE
CONSENT AGENDA – TOWNSHIP COMMITTEE STAFF APPOINTMENTS**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak			X			
Lettice	X		X			
Jennings		X	X			

Mr. Anthony addressed the Temporary budget which is 26.25% of the total 2022

2023-31 AUTHORIZE TEMPORARY BUDGET

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak			X			
Lettice	X		X			
Jennings		X	X			

I NEED SOMEONE TO OFFER A MOTION TO OPEN THE PUBLIC SECTION

Ms. Thornton stated that the Township previously had Ken Wall listed as the Safety Coordinator for the Township. Currently Mr. Wall is no longer employed by the Township. Therefore, we must appoint someone new to this position.

Gene stated that the Resolution is not in the group of and it was tabled until the Jan 10th meeting

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak	X		X			
Lettice		X	X			
Jennings			X			

PUBLIC PORTION – PLEASE STATE YOUR NAME AND ADDRESS FOR THE MINUTES

Robin Kane, - 84 Belshaw Ave, Congratulates Mr. Puhak on his win and wanted to thank the committee for continuing in a forward motion within the Township.

NEXT MEETING: JANUARY 10, 2023, AT 6 P.M.

MOTION TO ADJOURN

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak	X		X			
Lettice		X	X			
Jennings			X			

ADJOURNMENT