

COMMITTEEMEMBER BAILLY OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

RESOLUTION #2017-120

**A RESOLUTION OF THE TOWNSHIP OF SHREWSBURY, COUNTY OF
MONMOUTH,
STATE OF NEW JERSEY, ESTABLISHING PER DIEM AND TRAVEL
REIMBURSEMENT
RATES FOR MEALS AND MILEAGE FOR OFFICIAL BUSINESS**

WHEREAS, elected public officials and employees shall be attending the New Jersey League of Municipalities Workshop from November 14 through 16, 2017; and

WHEREAS, the governing body may establish, by resolution or ordinance, rates for the payment/reimbursement of per diem and travel expenses; and

WHEREAS, the Township committee of the Township of Shrewsbury indexed the mileage reimbursement rate to the Internal Revenue Service Standard Mileage Rate for business miles driven in the current personnel ordinance; and

WHEREAS, it is appropriate that public officers, and employees traveling on behalf of the Township of Shrewsbury be allowed a reasonable per diem travel allowance for the cost of meals in the destination of such travel; and

WHEREAS, the Township Committee determines that it is necessary and in the best interest of the Township to establish meal expense reimbursement rates,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Shrewsbury establishes a maximum \$35.00 per day reimbursement for all meals for the official or employee only, and

BE IT FURTHER RESOLVED that such reimbursement shall not include charges for alcohol, tips or sales tax, and must be supported by receipts, and

BE IT FURTHER RESOLVED, that such reimbursement must be requested through a requisition signed by the individual requesting the reimbursement, and supported by receipts.

Seconded by Committee member NOLAN and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly	X		X			
Puhak			X			
Nolan		X	X			

ATTEST:

Teri Giercyk, RMC
Municipal Clerk

Edward Nolan,
Mayor

I hereby certify the foregoing to be a true copy of the resolution adopted by the Shrewsbury Township Committee on November 13, 2017.

Teri Giercyk, RMC
Municipal Clerk